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DATE: 28 May 2012

To: Members of the  
**EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Councillor Nicholas Bennett J.P. (Chairman)  
Councillor Lydia Buttinger (Vice-Chairman)  
Councillors Kathy Bance, Nicky Dykes, Judi Ellis, Brian Humphrys, David McBride,  
Alexa Michael and Neil Reddin

Church Representatives with Voting Rights  
Father Owen Higgs and Joan McConnell

Parent Governor Members with Voting Rights  
Dolores Bray-Ash JP, Darren Jenkins and Janet Latinwo

Non-Voting Co-opted Members  
Alison Regester, (Pre-school Settings and Early Years Representative)  
Hilary Richardson, (Head Teacher Representative)  
Andrew Spears, (Bromley Youth Council)

A meeting of the Education Policy Development and Scrutiny Committee will be held  
at Bromley Civic Centre on **TUESDAY 12 JUNE 2012 AT 7.00 PM**

MARK BOWEN  
Director of Resources

**Paper copies of this agenda will not be provided at the meeting. Copies can be printed off at [www.bromley.gov.uk/meetings](http://www.bromley.gov.uk/meetings). Any member of the public requiring a paper copy of the agenda may request one in advance of the meeting by contacting the Clerk to the Committee, giving 24 hours notice before the meeting.**

**Items marked for information only will not be debated unless a member of the Committee requests a discussion be held. 24 hours notice must be given to the Clerk.**

**IT IS THE INTENTION OF THE CHAIRMAN, WITH THE AGREEMENT OF THE COMMITTEE TO CONSIDER THE ITEMS IN PART 2 (ITEMS 13-16) AFTER ITEM 3.**

**THIS IS UNLIKELY TO TAKE MORE THAN A FEW MINUTES AND THE MEETING WILL THEN BE RE-OPENED TO MEMBERS OF THE PUBLIC. COMMITTEE ROOM 5 IS AVAILABLE FOR MEMBERS OF THE PUBLIC AS A WAITING ROOM.**

# A G E N D A

## **PART 1 (PUBLIC) AGENDA**

**Note for Members:** Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

### **STANDARD ITEMS**

**1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

**2 REPORT FOR CO-OPTIONS TO THE EDUCATION PDS COMMITTEE 2012/13**  
(Pages 5 - 8)

**3 DECLARATIONS OF INTEREST**

**4 MINUTES OF THE CHILDREN AND YOUNG PEOPLE PDS COMMITTEE MEETING HELD ON 20TH MARCH 2012 AND MATTERS ARISING** (Pages 9 - 28)

**5 QUESTIONS TO THE PDS CHAIRMAN FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

To hear questions to the Committee received in writing by the Democratic Services Team by 5.00pm on Wednesday 6<sup>th</sup> June 2012 and to respond. Questions must relate to the work of the scrutiny committee.

### **PORTFOLIO PRESENTATIONS AND DECISIONS**

**6 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

To hear questions to the Portfolio Holder received in writing by the Democratic Services Team by 5.00pm on Wednesday 6<sup>th</sup> June 2012 and to respond. Questions must relate to the work of the Portfolio.

**7 SUMMARY OF PORTFOLIO HOLDER DECISIONS** (Pages 29 - 42)

To note decisions of the Portfolio Holder made since the last meeting of the Committee – Information item

**8 PORTFOLIO HOLDER PROPOSED DECISIONS**

The Education Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

**a MEMBERSHIP OF SCHOOL GOVERNING BODIES** (Pages 43 - 48)

**b CYP PORTFOLIO PLAN 2011/12: REVIEW OF PROGRESS AND 2012/13 DRAFT FOR COMMENTS** (Pages 49 - 56)

**c BROMLEY YOUTH MUSIC TRUST: CONTRACT REVIEW** (Pages 57 - 68)

**d SPEECH AND LANGUAGE AND OCCUPATIONAL THERAPY PROVISION FOR CHILDREN WITH STATEMENTS OF EDUCATIONAL NEED ACCESSING BROMLEY SPECIALIST EDUCATION PROVISIONS (Pages 69 - 74)**

**e UPDATE FROM THE EXECUTIVE MEMBER/OFFICER WORKING PARTY FOR SPECIAL EDUCATIONAL NEEDS**

To Follow.

## **9 EDUCATION PORTFOLIO HOLDER INFORMATION ITEMS**

The items comprise:

- Education Policy and Legislative Changes: Update
- Academy Programme in Bromley: Update
- Draft Children's Strategy for 2012-15
- Performance Monitoring 4th Quarter 2011/12
- Update on the Performance and Development of the Bromley Duke of Edinburgh Awards Programme
- Education and Care Services: Departmental Structure

Members and Co-opted Members have been provided with advance copies of the briefing via e-mail. The briefing is also available on the Council's Website at the following link: <http://cde.bromley.gov.uk/ieListMeetings.aspx?CId=559&Year=2012>

## **POLICY DEVELOPMENT AND OTHER ITEMS**

**10 ANNUAL REPORT OF THE CYP PDS COMMITTEE (Pages 75 - 86)**

Decision – To approve the report.

**11 EDUCATION FORWARD ROLLING WORK PROGRAMME 2012/13 (Pages 87 - 100)**

Decision – To agree the Work Programme for 2012/13 and establish working parties and Sub Committees.

## **PART 2 (CLOSED) AGENDA**

**12 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

**The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.**

**Items of Business**

**Schedule 12A Description**

- 13 EXEMPT MINUTES OF THE CYP PDS COMMITTEE MEETING HELD ON 20TH MARCH 2012** (Pages 101 - 102)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)
  
- 14 SUMMARY OF PORTFOLIO HOLDER PART 2 DECISIONS** (Pages 103 - 104)

To note Part 2 decisions of the Portfolio Holder made since the last meeting of the Committee – Information item

Information relating to the financial or business affairs of any particular person (including the authority holding that information)
  
- 15 PORTFOLIO HOLDER PROPOSED PART 2 (EXEMPT) DECISIONS**

The Education Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

  - a KEY STAGE 4 FLEXIBLE LEARNING - EXEMPTION FROM TENDERING** (Pages 105 - 112)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)
  
  - b POST-16 LEARNER PARTICIPATION TRACKING AND TRANSITION SUPPORT SERVICES - CONTRACT AWARD** (Pages 113 - 118)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**DATES OF FUTURE EDUCATION PDS COMMITTEE MEETINGS**

11<sup>th</sup> September 2012  
6<sup>th</sup> November 2012  
23<sup>rd</sup> January 2013  
19<sup>th</sup> March 2013

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Report No.  
RES12087

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** Education PDS Committee

**Date:** 12<sup>th</sup> June 2012

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** CO-OPTIONS TO THE EDUCATION PDS COMMITTEE 2012/13

**Contact Officer:** Kerry Nicholls, Democratic Services Officer  
Tel: 020 8313 4602 E-mail: kerry.nicholls@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Resources

**Ward:** N/A

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1. Reason for report

Members are asked to confirm Co-opted Membership appointments to the Education PDS Committee for 2012/13.

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2. **RECOMMENDATION(S)**

2.1 **That the following Parent Governor Representative appointments be made to the Education PDS Committee for 2012/13 with voting rights:**

- Mrs Janet Latinwo, Primary Parent Governor
- Mrs Dolores Bray-Ash, Secondary School Parent Governor
- Mr Darren Jenkins, Special School Parent Governor

2.2 **Father Owen Higgs representing the Church of England and Mrs Joan McConnell representing the Roman Catholic Church be appointed as Co-opted Members to the Education PDS Committee for 2012/13 with voting rights;**

2.3 **The following Education PDS Co-opted Membership appointments be made to the Education PDS Committee for 2012/13 without voting rights:**

- Mr Hilary Richardson as Head Teacher Representative
- Mrs Alison Register as Pre-School Settings Representative
- Mr Andrew Spears as Young Peoples Representative

### Corporate Policy

1. Policy Status: Existing Policy: Co-opted Membership at relevant PDS Committees is encouraged given the added value that Co-opted Membership can bring to a PDS Committee's work
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: Not Applicable
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £344,054
  5. Source of funding: Existing 2012/13 budget
- 

### Staff

1. Number of staff (current and additional): There are 8 posts (7.22 fte) in the Democratic Services Team.
  2. If from existing staff resources, number of staff hours: Not Applicable
- 

### Legal

1. Legal Requirement: Statutory Requirement: The Parent Governor Representatives (England) Regulations 2001 require the election of a minimum of two and a maximum of five Parent Governors to any Education Overview and Scrutiny Committee. DfEE Circular 19/99 contains a specific direction of the Secretary of State under section 499 of the Education Act 1996 requiring local authorities in England to appoint representatives of the Church of England and the Roman Catholic Church to their Committees dealing with education.
  2. Call-in: Not Applicable: This report does not involve an executive decision.
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

### 3. COMMENTARY

#### Co-opted Membership for 2012/13

- 3.1 Under the terms of DfES Circular 19/99 both the Church of England and the Roman Catholic Church are entitled to representation on any Committee which exists to oversee and scrutinise the Executive's education decisions. Father Owen Higgs will continue to represent the Church of England Rochester Diocesan Board of Education and Mrs Joan McConnell will continue to represent the Roman Catholic Archdiocese of Southwark Commission for Schools and Colleges.
- 3.2 Under the terms of the Parent Governor Representatives (England) Regulations 2001, the Council must provide for the election of a minimum of two and a maximum of five Parent Governors to any Education Overview and Scrutiny Committee. Following a recent School Governor Election, Mrs Dolores Bray-Ash, Mrs Janet Latinwo and Mr Darren Jenkins have been elected as Parent Governor Representatives on the Education PDS Committee for a term of two years.
- 3.3 Mr Hilary Richardson has been nominated as the new Primary Schools Representative for a term of one year. Mrs Alison Register has indicated that she is willing to serve a further term.
- 3.4 Bromley Youth Council has nominated Mr Andrew Spears as the representative for Young People on the Committee.

#### Role of Co-opted Members

- 3.5 Co-opted Members bring their own area of interest and expertise to the work of a PDS Committee. Co-opted Members often represent the interests of key groups within a Portfolio and co-option to a Committee can ensure that their views are taken into account on issues. They broaden the spectrum of involvement in the PDS process and make the intrusion of party politics into scrutiny proceedings more difficult.

<b>Non-Applicable Sections:</b>	Policy Implications, Financial Implications, Legal Implications, Personnel Implications
Background Documents: (Access via Contact Officer)	Not Applicable

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# Agenda Item 4

## CHILDREN AND YOUNG PEOPLE POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 20 March 2012

### **Present:**

Councillor Stephen Wells (Chairman)

Councillors Judi Ellis, John Getgood, Mrs Anne Manning,  
Alexa Michael, Tom Papworth, Ian F. Payne and Neil Reddin

Father Owen Higgs and Joan McConnell  
Nancy Thompson  
Brian James and Alison Register

### **Also Present:**

Councillor Ernest Noad, (CYP Portfolio Holder)  
Councillor Lydia Buttinger, (CYP Portfolio Holder Executive Assistant)  
Councillor Brian Humphrys, (CYP Portfolio Holder Executive Assistant)  
Councillors Douglas Auld, Robert Evans, Peter Fortune, Kate Lymer  
and Tim Stevens

Katie Chaplin and Mariam Ogunwale

### **87 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

An apology for absence was received from Councillor MacMull, who had resigned from the Committee. Apologies were also received from Dolores Bray-Ash, Tom Clements and Michael Youlton.

Cora Green, Co-opted Member to Public Protection and Safety PDS Committee sent an apology for absence in relation to Item 4: Youth Offending Team: Core Case Inspection of Youth Offending Work by her Majesty's Inspectorate of Probation.

Apologies for lateness were received from Councillor Papworth and Councillor Buttinger.

### **88 DECLARATIONS OF INTEREST**

The Chairman reminded the Committee that the Declarations of Interest made at the meeting on 14<sup>th</sup> July 2011 were taken as read.

### **89 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

No questions had been received.

**90 YOUTH OFFENDING TEAM: CORE CASE INSPECTION OF  
YOUTH OFFENDING WORK BY HER MAJESTY'S  
INSPECTORATE OF PROBATION**

**Report DCYP12032**

The Committee considered a report jointly with members of Public Protection and Safety PDS Committee which summarised the key findings and recommendations arising from the full Core Case Inspection of the Youth Offending Team by Her Majesty's Inspectorate Probation in November 2011. The primary purpose of the inspection was to assess the quality of practice in relation to three general criterion; assessment and sentence planning, delivery and review of interventions and outcomes.

Following the inspection, Bromley's Youth Offending Team had been awarded the best possible score of Minimum Improvement Required for two out of the three criterion and Moderate Improvement (bordering on Minimum) for the third. Inspectors had also made comment that they noted a significant improvement in practice standards and the quality of the service on offer since their 2007 and 2008 inspections.

The Chairman congratulated Officers on the outcome of the inspection and thanked all those involved for their hard work. Thanks to their dedication and professionalism the service had seen significant improvement and was now deemed by the Inspectorate as needing "Minimal Improvement". He also thanked Officers in the Public Protection and Safety Department and the Public Protection and Safety Portfolio Holder and Chairman.

The Chairman of the Public Protection and Safety Policy Development and Scrutiny Committee addressed the meeting and also praised Officers. Four years ago the Service was underperforming but thanks to the work of staff it had improved and was now viewed as an example of best practice for other Local Authorities. The Public Protection and Safety Portfolio Holder also added his thanks to officers.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Note the inspection outcomes; and**
- 2) Approve the draft improvement plan for Bromley Youth Offending Team Service.**

**91 MINUTES OF THE CYP PDS COMMITTEE MEETING HELD ON  
21ST FEBRUARY 2012 AND MATTERS ARISING**

In considering the minutes, a Co-opted Member noted the debate that had taken place around the music education needs of children with special educational needs, and highlighted the need to ensure a wide range and quality provision was available to children with special educational needs.

**RESOLVED** that the minutes of the meeting held on 21<sup>st</sup> February 2012 be agreed.

**92 CALL-IN: THE BROMLEY SEED CHALLENGE SCHEME -  
ALEXANDRA JUNIOR SCHOOL**

**Report RES12052**

On 27<sup>th</sup> February 2012, the Portfolio Holder for Children and Young People approved proposals for the Bromley Seed Challenge Scheme, funded through the Capital Maintenance Grant. The decision not to support the scheme proposed to improve ICT provision at Alexandra Junior School has been called in by Councillors John Getgood, Peter Fookes, Kathy Bance, Mrs Anne Manning and John Canvin, and the Committee was asked to consider what action should be taken in response to the call-in.

The grounds of the call-in were as follows:

“On behalf of and with the support of Cllrs. Peter Fookes; Kathy Bance, Mrs Anne Manning and John Canvin, I am writing to call in the decision of the Portfolio Holder for Children & Young People of 27<sup>th</sup> February 2012 that the list of schemes set out in the Appendix to Report DCYP12030, The Bromley Seed Challenge Scheme, be approved.

We believe that the school’s proposal was a well considered scheme. It would have allowed for an upgrading the school’s outdated, fixed IT provision to match that needed for teaching a modern curriculum while at the same time freeing space to enable the school to move a Year 5 class out of an unsatisfactory mobile classroom into the main school. Members were able to see the importance of this scheme for themselves on a recent Members’ visit.

We are calling on the Portfolio Holder to support the Alexander Junior School application in the scheme on the following grounds.

We believe that greater weight should be given to proposals which have a direct effect on teaching and learning, especially while money for schools is tight. Alexandra Junior School has a newly appointed Head Teacher who is working hard to bring the school out of the Ofsted category of “Satisfactory”, a priority for both this council and the Government. The new Head of Ofsted is proposing to do away with the 'satisfactory' category and replace it with 'needs improving'. Surely want to do everything we can to stop Bromley schools falling into this category. The proposed improvements at AJS will have a direct impact on standards, which is a key component to any Ofsted judgement.

It has been suggested that the scheme was not recommended for approval because IT provision should not qualify as part of a capital provision scheme. We believe this argument fails to distinguish between ad hoc IT provision and this scheme, which involves an extensive system replacement

and development project, which should be considered as a capital requirement.

It has also been proposed that the school should apply again next year. Unfortunately, this is not practical as the school is expecting an Ofsted visit in the autumn and needs to improve its provision now. If the AJS scheme is not supported, the school will have to start on a less efficient and less effective scheme instead. We believe the decision did not give sufficient weight to the timeliness of the application.

We appreciate that at this stage, despite the strength of the application from Alexander Junior School, it would be difficult for the Portfolio Holder to reverse a decision affecting another school. However, given the significance of the Alexandra Junior School scheme, we ask that the Portfolio Holder supports a request to the Executive to make the sum of £23,000 available out of last year's £2,000,000 under spend, so that the significant needs of Alexandra Junior School can be met.

This call-in supports the Building a Better Bromley priority to expand the curriculum opportunities for children and young people in Bromley schools to further improve educational attainment.”

Councillor Mrs Manning had supported the call-in. However after receiving further information from officers she was satisfied with the Portfolio Holder's decision and withdrew her support. As the call-in was no longer supported by 5 Members, and with the agreement of Councillor Getgood, the call-in was withdrawn.

**RESOLVED that following the withdrawal of the support of Councillor Mrs Manning from the call-in, it is withdrawn.**

**93            QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS  
                 OF THE PUBLIC AND COUNCILLORS ATTENDING THE  
                 MEETING**

A written question had been received from Councillor John Getgood, attached at Appendix A.

Officers gave clarification that the figure for the Director's salary, quoted in the response, included on costs and was not the gross salary paid to the Director.

**94            PORTFOLIO HOLDER'S UPDATE**

The Portfolio Holder noted that it was the Director CYP's last meeting and thanked her for all the work she had undertaken to improve outcomes for children and young people in the Borough. Under her leadership the Department had progressed from "Adequate" to "Good". She had also improved other services which came within her remit such as the Youth Offending Team, Looked After Children and Fostering and Adoption.

The Chairman also thanked the Director for her dedication and hard work which had led to Bromley having one of the best departments nationally. He wished her well for the future.

The Director thanked the Chairman and Portfolio Holder for their generous comments. She said she was very committed to Bromley and had seen it go from “strength to strength”. She had enjoyed working in such a good Portfolio with a rigorous structure.

Brian James, a Co-opted Member, also added his thanks for the Director’s commitment, attention to detail and her integrity.

The Committee noted decisions taken by the Portfolio Holder since the last meeting of the Children and Young People PDS Committee held on 21<sup>st</sup> February 2012.

**95 PRE-DECISION SCRUTINY OF REPORTS TO THE CHILDREN AND YOUNG PEOPLE PORTFOLIO HOLDER**

**A) AN UPDATE ON RECENT GOVERNMENT REFORM DEVELOPMENTS INCLUDING THE ACADEMY PROGRAMME**

**Report DCYP12048**

The Portfolio Holder introduced the twelfth in a series of updates from the Director CYP on the policy developments within the Government’s reform programme for education and wider children’s services. The report featured an update on the academy programme, developments within Bromley and the strategic implications for the Council.

Officers highlighted the conversion to academy status of The Priory School and Hillside Primary School. The Priory had been formally issued with an Academy Order by the Secretary of State on 15 February 2012, with a planned conversion date of 1 May 2012; Hillside Primary School would be converting to academy status under a sponsored conversion route, with The Priory acting as the sponsor partner following formal discussion including the Department for Education, the Local Authority and Governors. The Expression of Interest document, the first stage of the sponsored conversion process, was in progress, with the conversion target date of 1 September 2012. Given the projected deficit for the school at the point of conversion as a sponsored Academy, the Council would be liable for the deficit on conversion; These costs would be met from the Dedicated Schools Grant (DSG) rather than the Revenue Support Grant (RSG).

In relation to the issue of ending the annual Ofsted Children’s assessment consultation the Chairman sought clarification that the Department had commented on the proposals. The Director confirmed that a response had been issued.

Under the changes to the Ofsted judgement categories the Director reported that Bromley fared well in that they had only one school in the new category "requires Improvement". However the name of that school was still embargoed.

In response to a question from the Chairman, the Director confirmed that both St Olave's and Newstead Wood Schools had had no exclusions in 2011/12. She went on to explain that academies were seeking to make alternative provision for pupils at risk of exclusion to avoid the notion of exclusion. From Autumn 2011 schools appeared to be removing pupils by non-admission.

Members were also informed there would be a review of the Behaviour Service on engaging schools. Another element was Pupil Referral Units (PRU) potentially becoming Academies and the effect that this would have on the service. A report was scheduled on all these issues and would be brought back to the June meeting of the Children and Young People Policy Development and Scrutiny Committee.

With regard to Raising the Participation Age (RPA) the Director had confirmed that although this was introduced by a previous Government, the Coalition Government had not retracted this requirement. Therefore from summer 2013, it would no longer be possible for 16 year olds to leave education or training and take full-time work. They would, however be able to choose in which setting they wished to receive their education or training. One of the difficulties for the Local Authority was that it still had responsibility for the commissioning of places for 16-18 year olds but did not have any statutory powers. The Government had recently launched a consultation on elements of the strategy and Councillor Mrs Manning asked if she could be provided with the consultation questions and responses. This issue had been debated by the 14-19 collaborative and Officers would bring a report on these discussions to the June meeting to the Children and Young People PDS Committee.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Endorse the approach being taken by the Director CYP in response to the overall policy changes, including local Academy developments; and**
- 2) Endorse the proposal for Hillside Primary School to convert to academy status as a Sponsored Academy from September 2012, committing the Local Authority to indemnify the proposed academy for all costs and liabilities.**

**B) STANDARDS OF ATTAINMENT IN BROMLEY SCHOOLS 2011**

**Report DCYP12041**

The Portfolio Holder introduced a report outlining the standards of attainment in Bromley schools during the academic year September 2010 to July 2011. The report drew from the results of teacher assessment undertaken at the end of the reception year and Key Stage 1, National Curriculum tests conducted at the end of Key Stage 2 and GCSE and GCE A Level examinations. The

report also provided a summary of the outcomes of Ofsted inspections of Bromley schools since January 2011, and included the annual report of the Standing Advisory Council for Religious Education.

The Committee had particular concerns about the levels of attainment for Early Years and KS1. Performance against the National Indicator 72 showed a 4% point improvement on 2010 compared with a 3% improvement nationally. However, the overall outcomes of the Early Years Foundation Stage for Bromley were 1% below the National Average. Dispositions and Attitudes had declined by 1%, Reading by 2% and Numbers by 3%. The gap between those who were eligible for Free School Meals (FSM) and Non FSM was 24%, an increase of 2% from 2010. The gap nationally was 20%. Support for Early Years Foundation Stage had been acknowledged as a priority for 2012/2013

It was noted that across Key Stage 1 teacher assessments, Bromley's performance remained above the national average. At Level 2+ for Reading there was an increase of 2% point on the 2010 results, compared with a 3% decrease nationally. Writing remained the same both at Local Authority level and nationally for three consecutive years and Bromley was 2% above the national average. Mathematics increased by 1% as did the national average and Bromley remains 1% ahead of the national average. At Level 3+ there was a 2% increase in reading whilst writing remained the same. Nationally there was no change. In mathematics there was a 2% increase. Bromley's figures were above the national figures by between 1 and 2% points.

At Level 2+ in Reading the gap between those on FSM compared with Non FSM was 16%, an increase of 1%. Nationally the gap was 15%. In writing the gap was 21% compared with 18% nationally, which represents a 1% increase from 2010. In maths the gap was 13% compared with 9% in 2010. The gap nationally was 11%.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Note the annual report on the standards of attainment and quality of provision in Bromley schools; and**
- 2) Approve the priorities for the Local Authority's school improvement strategy for the next academic year 2012-2013.**

**C) ANNUAL REPORT OF THE CYP PDS COMMITTEE**

The Chairman apologised that his annual report was not ready for consideration. He assured Members that they would have the opportunity to review it before it went to Full Council. As this would be considered at Full Council on 25<sup>th</sup> June 2012, Members of the PDS Committee would have the opportunity to consider it at the next meeting to be held on 12<sup>th</sup> June 2012.

**RESOLVED that the annual report of the Children and Young People Policy Development and Scrutiny Committee be considered at the next meeting in June 2012.**

**D) THE SCHOOL FUNDING SETTLEMENT FOR 2012/13 -  
DEDICATED SCHOOLS' GRANT**

**Report DCYP12046**

The Portfolio Holder introduced a report outlining the final estimated School Funding Settlement for 2012/13, including the Pupil Premium, Minimum Funding Guarantee and the Dedicated Schools Grant.

This report was very similar to the one submitted to the January meeting. Officers drew Members attention to the changes and in particular the £110k for the Pupil Referral Unit (PRU). Since the pupil census in January 2012, the numbers of pupils in the PRU had continued to increase and the additional funding would allow the PRU to provide extra staffing/resources to support individual pupils.

Members also noted that the Local Authority had put in place a protocol asking all academies to sign up to a formal agreement which would allow the AWPU funding relating to excluded pupils to be recouped by the Local Authority. They also noted that all the academies had signed up to using the PRU for excluded pupils.

**RESOLVED that the Portfolio Holder be recommended to agree the proposals on the use of the Dedicated Schools Grant.**

**E) CYP BUDGET MONITORING REPORT 2011/2012**

**Report DCYP12047**

The Portfolio Holder introduced a report setting out the budget monitoring position based on spending to the end of January 2012. The Schools' Budget funded from the Dedicated Schools' Grant and specific grants, was forecast to spend in line with budget. The controllable part of the Non-Schools' Budget, funded from Council Tax, Revenue Support and specific grants was forecast to underspend by £298,000.

The Chairman raised concerns that 3 schools still not have a deficit recovery plan in place and requested they be named. The Director explained that it would not be prudent to name them in Part One of the meeting. In addition she had been in negotiations with the Governing Bodies of the relevant schools and 2 of the 3 were in a position where the production of their recovery plan was imminent.

The Committee was pleased to note the underspend and also that steps were being taken to control the Special Educational Needs budget.

The Chairman requested a brief report on how the £75k National Pathfinder Grant for 2011/12 had been spent. This would be included in the next budget monitoring report.



**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Note the success of the action taken to offset the previously reported overspending in Social Care and Children With Disabilities placements;**
- 2) Note contracts of £50,000 and above that have been exempted from the normal requirement to obtain competitive quotes; and**
- 3) Recommend the Executive to agree that £75,000 Pathfinder Grant be added to the 2011/12 CYP budget.**

**F) ASSET MANAGEMENT PLANNING: SCHOOLS PLANNED MAINTENANCE AND SUITABILITY PROGRAMME 2012-13**

**Report DCYP12035**

The Portfolio Holder introduced a report setting out the proposed 2012-13 Planned Maintenance programme and Suitability programme. These programmes were funded by 100% Department for Education Capital Maintenance Grant. Bromley's allocation for 2012-13 was £2,576,170, and in line with previous years, a budget of £600,000 had been allocated to improve the 'suitability' of school buildings. This was split between the Seed Challenge programme, Security and Suitability improvements.

The Chairman raised concerns in connection with academies. In response the Director explained that there was a threshold and when the report was written a number of schools were considering academy status but had since changed their minds therefore the data in the report was slightly out of date.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Approve the list of schemes to be included in the 2012-13 Planned Maintenance Programme;**
- 2) Authorise Officers to develop a Suitability and Seed Challenge Programme for 2012-13 for future consideration by the Portfolio Holder; and**
- 3) Authorise the Director of Children and Young People Services to submit planning applications at the appropriate time in respect of the schemes set out in the report.**

**G) ASSET MANAGEMENT PLANNING - POST COMPLETION REVIEW REPORTS**

**Report DCYP12037**

The Portfolio Holder introduced a report providing post completion review reports on works carried out at Riverside Beckenham Autistic Centre,

Kingswood Pupil Referral Unit and Biggin Hill Primary School. The Capital Programme Procedures require that a post completion review be carried out within 12 months of the completion of schemes that were included within the programme.

The Chairman was disappointed at the costs associated with Riverside such as the roofing and the fencing and asked why this had not been anticipated. He was informed that this was because the school had been marked for closure and had stood empty for some time. There was also a need to open the new school as soon as possible to reduce the costs of pupils going out of borough for ASD provision. Consequently there had been additional costs.

**RESOLVED that the Portfolio Holder be recommended to endorse the findings of the Post Completion Reviews carried out in respect of:**

- **Refurbishment works carried out to create Riverside Beckenham Autistic Centre;**
- **Modular building works carried out to improve the quality of facilities at the Kingswood Pupil Referral Unit; and**
- **Capital works carried out to support the creation of Biggin Hill Primary School following the amalgamation of Biggin Hill Infant and Junior Schools.**

#### **H) BASIC NEED PROGRAMME UPDATE REPORT 3**

##### **Report DCYP12036**

The Portfolio Holder introduced a report setting out the proposed 2012-13 Basic Need Programme, which was funded by the Basic Need Capital Grant to support the provision of sufficient school places in publicly funded schools.

On 27<sup>th</sup> February 2012, the Portfolio Holder for Children and Young People had agreed an initial list of priority schemes for addressing the estimated increase in the number of reception age pupils from September 2012. To meet this demand, 'bulge years' were planned at existing local schools to provide the required pupil places, which would be delivered through a combination of modular build and internal refurbishment. In order to address increasing demand for pupils with SEN, work was also being undertaken to develop a new 2 form entry ASD specific secondary provision, including sixth form and respite in the Borough.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) **Approve the list of schemes within the Basic Need Capital Programme;**
- 2) **Approve expenditure on the projects in delivery including feasibility studies at Churchfields Primary School, Chislehurst (St Nicholas) CE Aided Primary School and for the Secondary ASD SEN Invest to Save scheme;**

- 3) **Note the initial allocation to projects in development which will be subject to future reports to Members; and**
- 4) **Authorise the Director of Children and Young People Services to submit planning applications at the appropriate time in respect of the list of schemes.**

**I) MEMBERSHIP OF SCHOOL GOVERNING BODIES**

**Report DCYP12039**

The Portfolio Holder introduced a report outlining LA Governor Appointments to four schools and academies in the Borough.

**RESOLVED that the Portfolio Holder be recommended to approve the following LA Governor appointments, subject to CRB checks:**

<b>Blenheim Primary School</b>	<b>Ms Mary Cooke (Orpington)</b>
<b>Gray's Farm Primary School</b>	<b>Mr Sam Webber (Chislehurst)</b>
<b>Poverest Primary School</b>	<b>Ms Michelle Booker (Orpington)</b>
<b>St Mary Cray Primary School</b>	<b>Reverend Paul Prentice (Orpington)</b>

**J) REVISED INSTRUMENT OF GOVERNMENT - MARIAN VIAN  
PRIMARY SCHOOL**

**Report DCYP12038**

The Portfolio Holder introduced a report outlining the revised Instrument of Government for Marian Vian Primary School.

**RESOLVED that the Portfolio Holder be recommended to approve the revised Instrument of Government for Marian Vian Primary School, and that the Instrument be made by the Common Seal of the Council of the London Borough of Bromley.**

**K) CHILDREN AND FAMILY CENTRES: PROPOSALS FOR THE  
FUTURE USE OF THE CENTRES**

**Report DCYP12033**

The Portfolio Holder introduced a report outlining the strategy for alternative future usage of the twelve Children and Family Centres identified for closure in the Borough. In considering the future options for the use of the Children and Family Centres, consideration was given to all expressions of interest received during the formal consultation which appeared to meet the criteria to

prevent clawback of the capital invested. The key requirement from the perspective of the Local Authority in relation to the future use of these sites has been whether the proposed use meets the general purpose of the original capital grant to provide 'early childhood services' to support children aged 0-5 years and their parents or carers, and to prevent capital clawback by the Department for Education (DfE).

The Committee noted that an alternative use for the centre at Elmers End had still not been established. There were no partner agencies interested in the site. Therefore Officers might need to consider a business case for selling it.

With regard to the expected clawback in relation to Princes Plain the committee were advised that initially the DfE had informed the authority that if the facility was sold they would clawback funding. However the Director reported that the DfE had agreed to defer this clawback. In addition they had also agreed to defer Widmore, Highway and Mottingham.

The DfE had advised that any future use of the centres had to be to provide "early childhood services" but were vague regarding any detail in the exact type of provision, additionally no deadlines had been provided.

Concerns were raised about the centre at James Dixon and its proximity to the school, as the centre would be used by "troubled" families. Officers felt that the families using the centre would be the same families who would have children at the school so it could be a benefit.

A Co-opted member praised the Hawes Down Centre describing it as "well equipped and well run"

**RESOLVED that the Portfolio Holder be recommended to approve the strategy for alternative future usage of those Centres which have been determined for closure.**

#### **L) ADMISSIONS ARRANGEMENTS 2013-14**

##### **Report DCYP12034**

The Portfolio Holder introduced a report outlining Bromley's Local Authority Admissions Policy for 2013/14, and proposing schemes to coordinate admissions to primary and secondary schools for admission in 2013/14.

Officers highlighted one specific change to the admission criteria; the first criterion was Looked After Children, and this was to be expanded to include children who had previously been looked after.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Approve Bromley's proposed admission policy for 2013/14; and**
- 2) Approve the proposed schemes to coordinate admissions to primary and secondary schools for admission in 2013/14.**

**M) WEEKEND AND HOLIDAY SHORT BREAK PROVISION FOR  
DISABLED CHILDREN AND YOUNG PEOPLE: GATEWAY  
REVIEW**

**Report DCYP12042**

The Portfolio Holder introduced a report outlining the outcomes of a Gateway Review conducted into the ongoing delivery of weekend and holiday short break provision for disabled children and young people that had been delivered via Riverside School, a Bromley maintained special school since April 2010.

The Chairman was pleased to consider such a positive report. He noted that a number of past pupils now worked at the school on a voluntary basis.

Mr James also praised the report but was concerned that he could not find evidence of qualitative measures such as school outings. He also highlighted that when a child reached the age of 18 years, they were no longer entitled to short breaks provision. He felt that whilst they were in full-time education they should still be entitled. The Director explained that transition was something that Officers were aware of and were looking at it within the context of resources.

In response to a question around leadership at Riverside, Officers explained that there had been a vacancy for a school co-ordinator and another staff member had covered this post, however a schools co-ordinator was now in place.

**RESOLVED that the Portfolio Holder be recommended to endorse the proposal to continue to commission the majority of Short Breaks provision from Riverside School via an internal Service Legal Agreement.**

**96 QUESTIONS ON THE CYP PORTFOLIO HOLDER BRIEFING**

The Portfolio Holder Briefing comprised two reports:

- CYP Invest to Save Bids – Update
- Permanent Exclusions from Bromley Secondary Schools

With regard to the report outlining CYP Invest to Save Bids, members were pleased to note all the proposed bids. It was explained that all bids had to be financially viable to receive investment.

In considering the Permanent Exclusions from Bromley Secondary Schools, Members noted there had been a rise in the number of permanent exclusions. Officers explained that this was probably due to the academy agenda and had been expected. Schools were still engaging in preventative measures and “at risk” pupils were put on a 12 week programme.

Members also highlighted concerns about Academies engaging with the Fair Access Protocol (FAP). Officers reported that there had been one or two misunderstandings but all the academies still took part in FAP.

**RESOLVED that the Portfolio Holder Briefing be noted.**

**97 DEPARTMENT FOR COMMUNITIES AND LOCAL  
GOVERNMENT INITIATIVE: TACKLING TROUBLED FAMILIES**

**Report DCYP12040**

The Committee considered a report outlining the Government programme, 'Tackling Troubled Families' and setting out a timetable for developing a London Borough of Bromley project plan and business case for submission to the Department for Communities and Local Government.

Members noted the categories listed in the report but felt some key indicators were missing. Officers explained the categories were nationally prescriptive and they had to ensure that the criteria would meet the targets.

Members raised concerns that the project may not be "useful" and asked for a report back in 3 months to establish the usefulness of the project. It was felt that Bromley was already undertaking this type of work.

**RESOLVED that the report be noted.**

**98 SCRUTINY OF THE AGENDA FOR THE MEETING OF  
BROMLEY CHILDREN AND YOUNG PEOPLE PARTNERSHIP  
BOARD ON 26TH MARCH 2012**

The Committee noted the Partnership Board agenda.

**99 CHILDREN AND YOUNG PEOPLE FORWARD ROLLING WORK  
PROGRAMME 2011-12**

**Report DCYP12045**

The Committee considered the forward rolling work programme for the year ahead, based on items scheduled for decision by the Children and Young People Portfolio Holder and items for consideration by the Children and Young People PDS Committee.

During the meeting members asked for a number of additional reports to be considered at the next meeting of the PDS Committee on 12<sup>th</sup> June 2012:

- Report on the specific problems of declining literacy in Early Years and KS1.
- Report on an action plan to distribute foundation stage results to Early Years settings.
- Report following a 3 month review of the "Troubled Families" initiative.

**RESOLVED that the Children and Young People Forward Rolling Work Programme 2011-12 be noted.**

**100 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

**RESOLVED** that the press and public be excluded during consideration of the items of business listed below as it was likely in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present, there would be disclosure to them of exempt information.

**101 EXEMPT MINUTES OF THE CYP PDS COMMITTEE MEETING HELD ON 21ST FEBRUARY 2012**

**RESOLVED** that the exempt minutes from the CYP PDS meeting held on 21<sup>st</sup> February 2012 be agreed.

**102 CHILDREN AND YOUNG PEOPLE PORTFOLIO - PREVIOUS PART 2 DECISIONS**

The Committee noted exempt (Part 2) decisions taken by the Portfolio Holder since the last meeting.

**103 APPOINTMENT OF ASSISTANT DIRECTOR, EDUCATION – UPDATE FROM THE CHIEF EXECUTIVE**

The Committee noted the update.

**104 EARLY INTERVENTION: BROMLEY WELCARE AND COMMUNITY SERVICE VOLUNTEERS (CSV) IN CHILD PROTECTION**

**Report DCYP12049**

The Committee considered the report and supported the recommendations.

The Meeting ended at 11.28 pm

Chairman

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**CHILDREN AND YOUNG PEOPLE PDS COMMITTEE**  
**20<sup>th</sup> March 2012**

**Written Question to the Portfolio Holder at Children and Young People PDS Committee from Councillor John Getgood.**

Please itemise the net savings in staff costs, including the creation of any new posts, expected from the combining of the CYP and A&CS Directorates.

**Reply:**

*As part of the 2012/13 budget process all departments were asked to review their senior management structure at 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> tier to identify savings to help contribute towards the £15m budget gap in 2012/13, increasing to £30m by 2013/14.*

*These staff savings were listed in detail in Appendix 5A of the Executive report January 2012.*

*Staff savings specifically arising from combining the two departments are detailed in the table below:-*

<u>Staff savings identified as a result of bringing together ACS and CYP</u>	<b>2012/13 Budget £'000</b>	<b>2013/14 Budget £'000</b>
Directors salary	165	165 *
Assistant Director	44	88 *
Savings from Commissioning	100	100
Shared Support Services (secretariat, performance & information etc)	50	100
	----- 359	----- 453
Finance savings	145	145
	<b>504</b>	<b>598</b>

\* includes overheads

*It is envisaged that further savings will be realised in the longer term through changes in how we commission services and closer working with health partners. A sum of £1m has been identified as a potential saving in 2013/14 as a result of changes around commissioning, working with Public Health and the opportunities that will come from further integration of health and social care functions, both from a service delivery and financial basis.*

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## Matters Arising

<b>Minute Number/Title</b>	<b>Decision</b>	<b>Update</b>	<b>Action</b>	<b>Completion Date</b>
<b>29<sup>th</sup> November 2011</b>				
<b>48 (b) CYP Budget Monitoring Report 2011/12</b>	Sold Services to Schools: A report would be presented to the Committee outlining the work being undertaken corporately to pursue a sold service model.	Work to pursue a sold service model was ongoing, a report would be presented to a future meeting of the Committee	Assistant Director ECS	PDS Select Committee 17 <sup>th</sup> July 2012
<b>24<sup>th</sup> January 2012</b>				
<b>66 Children and Young People Forward Rolling Work Programme 2011-12</b>	That the outcomes from Ofsted's Thematic Inspection of Safeguarding and Disabled Children undertaken in March 2012 be reported to the Committee.	A report would be presented to a future meeting of the Committee.	Assistant Director ECS	September
<b>21<sup>st</sup> February 2012</b>				
<b>78 Performance Monitoring Quarter 3 2011/12</b>	That the Performance Data Working Group be reconstituted to consider how to set and measure local performance targets.	The Performance Data Working Group met on 13 <sup>th</sup> March 2012. Targets were set for the majority of indicators for 2012/13 and the proposed basket of indicators would be developed to reflect changes to the two PDS committees.	Performance and Statistics Manager	June 2012
<b>86/1 Organisational Changes (Part 2)</b>	That the Committee be kept updated	An update on the structure of the new Department would be provided later in the meeting.	Assistant Director ECS	June 2012
<b>20<sup>th</sup> March 2012</b>				
<b>95 (a) An Update on Recent Government Reform Developments Including the Academy Programme</b>	That the outcomes of discussions on the Raising the Participation Age regulations by the 14-19 collaborative be reported to the Committee.	An update would be provided to a future meeting of the Committee.	Assistant Director ECS	TBA

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# Agenda Item 7

## LONDON BOROUGH OF BROMLEY

### STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

#### **YOUTH OFFENDING TEAM: CORE CASE INSPECTION OF YOUTH OFFENDING WORK BY HER MAJESTY'S INSPECTORATE OF PROBATION**

##### **Reference Report:**

*CYP PDS 200312 Youth Offending Team*

##### **Decision:**

That the inspection outcomes be noted.

That the draft improvement plan for Bromley Youth Offending Team Service be approved.

##### **Reasons:**

The Youth Offending Team was subject to a full Core Case Inspection by Her Majesty's Inspectorate of Probation (HMIP) in November 2011. The primary purpose of the inspection was to assess the quality of practice in relation to three general criterion; assessment and sentence planning, delivery and review of interventions and outcomes.

Following the inspection, Bromley's Youth Offending Team has been awarded the best possible score of Minimum Improvement required for two out of the three criterion and Moderate Improvement (bordering on Minimum) for the third. Inspectors also made comment that they noted a significant improvement in practice standards and the quality of the service on offer since their 2007 and 2008 inspections. Overall, the Inspector judged these to be a very creditable set of findings with minimum improvement required to bring casework to a sufficiently high quality in respect of the Youth Offending Team's Safeguarding and Public Protection practice.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12022

**LONDON BOROUGH OF BROMLEY**

**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**AN UPDATE ON RECENT GOVERNMENT REFORM DEVELOPMENTS INCLUDING THE ACADEMY PROGRAMME**

**Reference Report:**

*CYP PDS 200312 An Update on the Recent Government Reform Developments*

**Decision:**

That the approach being taken by the Director CYP in response to the overall policy changes including local Academy developments be endorsed.

That the proposal for Hillside Primary School to convert to academy status as a Sponsored Academy from September 2012, committing the Local Authority to indemnify the proposed academy for all costs and liabilities be endorsed.

**Reasons:**

The Government's reform agenda for education, schools and wider children's services will be underpinned by major statutory changes. This will impact significantly on local policy, strategy and priorities for Bromley's Children and Young People Services agenda; the detail of which will be brought in progress update reports to Members.

The Governors of Hillside Primary School formally resolved to pursue conversion to academy status as a Sponsored Academy in partnership with The Primary on 7th December 2011. On 11<sup>th</sup> January 2012, the Department for Education wrote to the Chairman of Governors of Hillside Primary School to confirm that Ministerial approval had been given to the proposal to convert as a Sponsored Academy in partnership with the Priory School, and instructing the Governors to proceed to the Expression of Interest stage of the conversion process with a proposed conversion date of 1<sup>st</sup> September 2012.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12023

**LONDON BOROUGH OF BROMLEY**  
**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**STANDARDS OF ATTAINMENT IN BROMLEY SCHOOLS**

**Reference Report:**

*CYP PDS 200312 Standards of Attainment in Bromley Schools - 2011*

**Decision:**

That the annual report on the standards of attainment and quality of provision in Bromley schools be noted.

That the priorities for the Local Authority's School Improvement Strategy for the next academic year 2012-13 be approved.

**Reasons:**

It is a main aim of the Children and Young People's Plan to raise the educational standards in Bromley Schools. Children and Young People Services reports annually on the standards of attainment and quality of provision in Bromley Schools, and the detailed analysis contributes to the annual review of the Children and Young People's Plan.

In addition to continuing to challenge, support and provide intervention as necessary in schools to achieve sustainable improvement, two areas for specific focus have been identified:

- Improving outcomes for all children at all Key Stages and closing the gap for those pupils who are eligible for Free School Meals
- Improving outcomes for children in the Early Years Foundation Stage.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12024

**LONDON BOROUGH OF BROMLEY**  
**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**ANNUAL REPORT OF THE CYP PDS COMMITTEE**

**Reference Report:**

*None.*

**Decision:**

This item was deferred.

**Reasons:**

The Council's Constitution requires that an annual Policy Development and Scrutiny report be presented to full Council, which includes a summary of each Policy Development and Scrutiny Committee's achievements and its contribution to Portfolio priorities, policy development and portfolio budget setting over the year.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12025



**LONDON BOROUGH OF BROMLEY**

**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**THE SCHOOL FUNDING SETTLEMENT FOR 2012/13 - DEDICATED SCHOOLS' GRANT**

**Reference Report:**

*CYP PDS 200312 The School Funding Settlement for 2012-13*

**Decision:**

That the proposals for use of the Dedicated Schools Grant for 2012/13 be agreed.

**Reasons:**

The Local Authority is obliged to account for and distribute funding received from the Government for the purposes of education in accordance with the relevant legislative accounting provisions.

Following a consultation undertaken by the Government in Summer 2011, it was agreed that the current funding methodology for 2011/12 should continue for 2012/13 through the Dedicated Schools Grant. As part of a further spending review announcement in December 2011, the Government announced that the overall settlement for schools would be maintained at 'flat cash' per pupil throughout the period, which meant that it would rise in line with pupil numbers. It was also announced that the Pupil Premium would be in addition to this settlement.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12026

**LONDON BOROUGH OF BROMLEY**

**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**CYP BUDGET MONITORING REPORT 2011/2012**

**Reference Report:**

*CYP PDS 200312 CYP Budget Monitoring Report 2011-12*

**Decision:**

The success of the action taken to offset the previously reported overspending in Social Care and Children With Disabilities placements be noted.

That contracts of £50,000 and above that have been exempted from the normal requirement to obtain competitive quotes be noted.

That Executive be recommended to agree that £75,000 Pathfinder Grant be added to the 2011/12 CYP budget.

**Reasons:**

“Building a Better Bromley” refers to the Council’s intention to remain among the lowest Council Tax levels in Outer London through greater focus on priorities. The Resources Portfolio Plan has the target that each department with spend within its budget. Chief Officers and the Head of Finance stress the need for strict budget monitoring to minimise the risk of compounding pressure in future years.

In partnership with London Borough of Bexley, Bromley applied for and was successful in achieving National Pathfinder status and a grant of £75k in 2011/12 and £150k in 2012/13 to test out a range of proposals set out in the SEN and Disabilities Green Paper. Work is now successfully underway involving all partners including parents and the voluntary sector and authority is requested to adjust the 2011/12 budget accordingly for the £75k grant.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12027

**LONDON BOROUGH OF BROMLEY**

**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**ASSET MANAGEMENT PLANNING: SCHOOLS PLANNED MAINTENANCE AND SUITABILITY PROGRAMME 2012-13**

**Reference Report:**

*CYP PDS 200312 Asset Management Planning\_Schools Planned Maintenance and Suitability Programme 2012-13*

**Decision:**

That the list of schemes to be included in the 2012-2013 Planned Maintenance Programme be approved.

That Officers develop a Suitability and Seed Challenge Programme for 2012-13 for future consideration by the Portfolio Holder.

That, where appropriate, the Director CYP be authorised to submit planning applications at the appropriate time in respect of the list of schemes.

**Reasons:**

The Council has a five year maintenance programme of CYP properties that is reviewed each year based on funding available, condition of facilities and urgent items that arise during the year. The Council also provides assistance to improve the security and suitability of schools as well as operating the Seed Challenge programme that part funds school promoted improvements that meet set criteria.

The CYP buildings planned maintenance and suitability programmes are funded by 100% Department for Education Capital Maintenance Grant. Bromley's allocation for 2012-13 is £2,576,170, and in line with previous years a budget of £600,000 has been allocated to improve the 'suitability' of school buildings. This is split between the Seed Challenge programme, Security and Suitability improvements.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12028

## LONDON BOROUGH OF BROMLEY

### STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

#### **ASSET MANAGEMENT PLANNING - POST COMPLETION REVIEW REPORTS**

##### **Reference Report:**

*CYP PDS 200312 Asset Management Planning - Post Completion Review*

##### **Decision:**

To endorse the findings of the Post Completion Reviews that have been carried out in respect of:

- Refurbishment works carried out to create Riverside Beckenham Autistic Centre
- Modular building works carried out to improve the quality of facilities at the Kingswood Pupil Referral Unit
- Capital works carried out to support the creation of Biggin Hill Primary School following the amalgamation of Biggin Hill Infant School and Biggin Hill Junior School.

##### **Reasons:**

The Capital Programme Procedures require that a post completion review be carried out within 12 months of the completion of schemes that are included within the programme. This process is designed to determine the Local Authority's performance around achieving the original scheme objectives, to identify whether the scheme was completed on time and whether costs were contained within the original budget, and what the end user's level of customer satisfaction was with the overall process.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12029

**LONDON BOROUGH OF BROMLEY**

**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**BASIC NEED PROGRAMME UPDATE REPORT 3**

**Reference Report:**

*CYP PDS 200312 Basic Need Programme Update Report 3*

**Decision:**

That the list of schemes to be included within the Basic Need Capital Programme 2012-13 be approved.

That expenditure on the projects in delivery including feasibility studies at Churchfields Primary School, Chislehurst (St Nicholas) CE Aided Primary School and for the Secondary ASD SEN Invest-to-Save scheme be approved.

That the initial allocation to projects in development which will be subject to future reports to Members be noted.

That, where appropriate, the Director CYP be authorised to submit planning applications at the appropriate time in respect of the list of schemes.

**Reasons:**

The Basic Need Programme is funded by the Basic Need Capital Grant that is provided by Central Government and can be spent on any publicly funded school to support the provision of sufficient school places.

On 27<sup>th</sup> February 2012, the Portfolio Holder for Children and Young People agreed an initial list of priority schemes for addressing the estimated increase in the number of reception age pupils from September 2012. To meet this demand, 'bulge years' are planned at existing local schools to provide the required pupil places, which will be delivered through a combination of modular build and internal refurbishment.

In order to address increasing demand for pupils with SEN, work was also being undertaken to develop a new 2 form entry ASD specific secondary provision, including sixth form and respite in the Borough.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12030

**LONDON BOROUGH OF BROMLEY**  
**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**MEMBERSHIP OF SCHOOL GOVERNING BODIES**

**Reference Report:**

*CYP PDS 200312 Membership of School Governing Bodies*

**Decision:**

That the following LA Governor appointments be approved, subject to CRB checks:

Blenheim Primary School	Ms Mary Cooke (Orpington)
Gray's Farm Primary School	Mr Sam Webber (Chislehurst)
Poverest Primary School	Ms Michelle Booker (Orpington)
St Mary Cray Primary School	Reverend Paul Prentice (Orpington)

**Reasons:**

Schools contribute to the achievement of improved outcomes for children and young people as outlined in the Borough's Sustainable Community Strategy: 'Building a Better Bromley 210 Vision' and in the CYP Portfolio Plan for 2011/12.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12031

**LONDON BOROUGH OF BROMLEY**  
**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**REVISED INSTRUMENT OF GOVERNMENT - MARIAN VIAN PRIMARY SCHOOL**

**Reference Report:**

*CYP PDS 200312 Revised Instrument of Government - Marian Vian Primary School*

**Decision:**

That the revised Instrument of Government be approved.

That the Portfolio Holder for Children and Young People instructs that the Instrument be made by the Common Seal of the Council of the London Borough of Bromley.

**Reasons:**

Each school must have an Instrument of Government recording the name of the school and the constitution of the Governing Body.

It is the Governing Body's responsibility to prepare a draft instrument for submission to the Local Authority and the Authority must be content that the draft complies with all applicable statutory requirements.

The Governing Body of Marian Vian Primary School has considered their constitution and has unanimously agreed that they would like to increase the community governor category by one governor. This would increase their current constitution from 14 to 15 governors.

The proposed decision was scrutinised by the Children and Young People PDS Committee held on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12032

**LONDON BOROUGH OF BROMLEY**

**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**CHILDREN AND FAMILY CENTRES: PROPOSALS FOR THE FUTURE USE OF THE CENTRES**

**Reference Report:**

*CYP PDS 200312 Children and Family Centres\_Proposals for the Future Use of the Centres*

**Decision:**

That the strategy for alternative future usage of those Centres which have been determined for closure be approved.

**Reasons:**

In considering the future options for the use of the 12 Children and Family Centres identified for closure, consideration was given to all expressions of interest received during the formal consultation which appeared to meet the criteria to prevent clawback of the capital invested. The key requirement from the perspective of the Local Authority in relation to the future use of these sites has been whether the proposed use meets the general purpose of the original capital grant to provide 'early childhood services' to support children aged 0-5 years and their parents or carers, and to prevent capital clawback by the Department for Education.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12033



**LONDON BOROUGH OF BROMLEY**

**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**ADMISSIONS ARRANGEMENTS 2013-14**

**Reference Report:**

*CYP PDS 200312 Admissions Arrangements 2013-14*

**Decision:**

That Bromley's proposed admissions policy for 2013/14 be approved.

That the proposed schemes to coordinate admissions to primary and secondary schools for admission in 2013/14 be approved.

**Reasons:**

The School Standards and Framework Act 1998, as amended by the Education Act 2002 requires that the Local Authority determine its agreed admissions policy for 2013/14 by 15<sup>th</sup> April 2012.

Local Authorities are also required to coordinate admissions to secondary and primary schools in their area. Any scheme to coordinate admissions must be agreed with all other secondary and primary admission authorities within Bromley (i.e. – the Governing Bodies of Voluntary Aided and Foundation schools). If agreement is not reached, the Secretary of State will impose a scheme on the Local Authority.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12034

## LONDON BOROUGH OF BROMLEY

### STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

#### **WEEKEND AND HOLIDAY SHORT BREAK PROVISION FOR DISABLED CHILDREN AND YOUNG PEOPLE: GATEWAY REVIEW**

**Reference Report:**

*CYP PDS 200312 Weekend and Holiday Short Break Provision for Disabled  
CYP\_Gateway Review*

**Decision:**

The proposal to continue to commission the majority of Short Breaks provision from Riverside School via an internal Service Level Agreement be endorsed.

**Reasons:**

Since 1 April 2011 the Local Authority has had a legal duty to provide Short Breaks to those assessed as being eligible for such provision, and the duty extends to the Local Authority providing an appropriate and relevant range and choice of short break services as deemed necessary by way of consultation with stakeholders, including service users.

The Short Breaks service provided at Riverside School consists of a group provision which typically provides for up to 60 attendees at each session. There are 70 contracted sessions (days) covering Saturdays and school holidays, with each session providing 6 hours of Short Break provision. 150 children and young people access the provision, aged from 5 to 18. Each child will receive 18 days of provision per annum on average while those with the most complex needs may receive up to a maximum of 70 days.

Bromley's Disabled Young Advisers Group carried out an evaluation of the Riverside Short Breaks provision in Summer 2011 and rated the provision very highly, judging it to meet the needs of service users more than adequately. It was rated as 'highly valued' by parents and carers.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 20th March 2012 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 26 Mar 2012  
**Implementation Date (subject to call-in):** 2 Apr 2012  
**Decision Reference:** CYP12035

Report No.  
ED12005

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Education Portfolio Holder

**Date:** For Pre-Decision Scrutiny by the Education PDS Committee on 12 June 2012

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** MEMBERSHIP OF SCHOOL GOVERNING BODIES

**Contact Officer:** Janet Heathcote, Governor Support Officer  
Tel: 020 8461 6243 E-mail: janet.heathcote@bromley.gov.uk

**Chief Officer:** Bob Garnett, Interim Assistant Director (Education)

**Ward:** Copers Cope, Chislehurst, Bromley Common and Keston, Plaistow and Sundridge, Shortlands

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1. Reason for report

1.1 LA Governor appointments to schools and academies:

Bromley Road Infant School	Chislehurst CE Primary School
Mead Road Infant School	Ravens Wood School
St Joseph's RC Primary School	St Mark's CE Primary School

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2. **RECOMMENDATION(S)**

2.1 **Members of the Education PDS Committee are requested to note this report.**

2.2 **It is recommended that the Executive Member for Education approve the appointments subject to CRB checks.**

### Corporate Policy

1. Policy Status: Existing Policy: Further Details
  2. BBB Priority: Children and Young People: Further Details
- 

### Financial

1. Cost of proposal: Not Applicable: Further Details
  2. Ongoing costs: Not Applicable: Further Details
  3. Budget head/performance centre:
  4. Total current budget for this head: £N/A
  5. Source of funding:
- 

### Staff

1. Number of staff (current and additional):
  2. If from existing staff resources, number of staff hours:
- 

### Legal

1. Legal Requirement: Statutory Requirement: School Governance (Constitution) (England) Regulations 2007
  2. Call-in: Applicable:
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 Details of the LA Governor vacancies that have arisen are set out in **Appendix 1**.
- 3.2 The names of the applicants for all the LA Governor vacancies are set out in the report with biographical details. Further detailed information on applicants is held by Governor Services to support the decision made by the Portfolio Holder.

### 4. CONSULTATION

- 4.1 All Council Members and Governing Bodies have been consulted.

### 5. POLICY IMPLICATIONS

- 5.1 Schools contribute to the achievement of improved outcomes for children and young people as outlined in the Borough's Sustainable Community Strategy: 'Building a Better Bromley 2010 Vision' and in the CYP Portfolio Plan for 2011/12.

### 6. PERSONNEL IMPLICATIONS

- 6.1 Details of individuals who are barred from working with children are contained on the Independent Safeguarding Authority's (ISA) Children's Barred List to which the Local Authority has access. This list replaces the previous list 99 and POCA list.
- 6.2 Following the introduction of the Vetting and Barring Scheme in October 2009 Governors are included in the list of roles regarded as undertaking "regulated activity".
- 6.3 Although the Vetting and Barring Scheme is now on hold whilst being reviewed by the current Government, where Governors continue to meet the criteria for an enhanced CRB check disclosure this should be undertaken.

### 7. LEGAL IMPLICATIONS

- 7.1 The Criminal Justice and Court Services Act 2000 now adds a new category of people who are disqualified from being a School Governor by Schedule 6 of the School Government Regulations 2002/03. The Act makes it a criminal offence for a person who is disqualified from working with children to apply for, offer to do, accept or do, any work in a "regulated position" and a member of the Governing Body of a school is included in the list of "regulated positions" set out in the Act.
- 7.2 The School Governance (Transition from Interim Executive Board) (England) Regulations 2010.

<b>Non-Applicable Sections:</b>	Financial Implications
Background Documents: (Access via Contact Officer)	

## DETAILS OF LA GOVERNOR VACANCIES

**Bromley Road Infant School** – one LA Governor vacancy will be created when Mrs Norma Dodd completes a term of office on 24 July 2012.

<u>Name</u>	<u>Details</u>
Mrs Norma Dodd (Orpington)	Mrs Dodd is a retired Bromley Head Teacher and a teacher of Key Stages 1 and 2 and has a particular interest in Curriculum Development, Teaching and Learning, SEND and the needs of the Gifted and Talented Children. Mrs Dodd attends regular Governor training. She is willing to serve for a further four year term of office.

**Chislehurst CE Primary School** – one LA Governor vacancy will be created when Mrs Vicky Cliff completes a four year term of office on 2 June 2012.

<u>Name</u>	<u>Details</u>
Mrs Vicky Cliff (Bromley)	Mrs Cliff has served the Governing Body of Chislehurst CE Primary School for 12 years and is the Chair of Governors. Mrs Cliff regularly attends LA Governors/Chair networking and forum meetings and she is willing to serve a further term of office.

**Mead Road Infant School** – one LA Governor vacancy will be created when Mr John Davis completes a four year term of office on 21 July 2012.

<u>Name</u>	<u>Details</u>
Mr John Davis (Chislehurst)	Mr Davis has served as an LA Governor of the Governing Body of Mead Road Infant School for four year. He is a member of the Personnel Committee. Mr Davis is willing to serve for a further four year term of office.

**Ravens Wood School** – one LA Governor vacancy will be created when Cllr R Evans completes a four year term of office on 2 June 2012.

<u>Name</u>	<u>Details</u>
Cllr Robert Evans (Farnborough & Crofton Ward)	Cllr Evans has an Education background of 42 years, including a headship. Prior to serving as an LA Governor of the Academy Governing Body of Ravens Wood School he also served for 5 year as a governor of The Priory School, Orpington. Cllr Evans is willing to serve for a further four year term of office.

**St Joseph's RC Primary School** – one LA Governor vacancy has been created by the resignation of Mr Paul Iredale.

Name

Mr Michael Brunker  
(Beckenham)

Details

Nominated by the Governing Body.  
Mr Brunker is an experienced school governor having served as a school governor of a Catholic primary school in Wiltshire. Having moved to the Beckenham area he is keen to be involved with the local community.

**St Mark's CE Primary School** – one LA Governor vacancy will be created when Mrs Brid Stenson-Doyle completes a four year term of office on 2 June 2012.

Name

Mrs Brid Stenson-Doyle

Details

Mrs Stenson-Doyle has served the Governing Body of St Mark's CE Primary School for four years. She is the Vice Chair of Governors and the appointed governor for Safeguarding, Health and Safety and Early Years. Mrs Stenson-Doyle owns a day nursery and therefore has a good understanding of the regulations and operations of a school. She has attended Governor Training and is willing to serve for a further four year term of office.

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Report No.  
ED12007

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Education Portfolio Holder

**Date:** For Pre-Decision Scrutiny by the Education Policy Development and Scrutiny Committee on 12 June 2012

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** **PORTFOLIO PLAN: REVIEW OF PROGRESS 2011/12 AND 2012/13 DRAFT FOR COMMENTS**

**Contact Officer:** Angela Buchanan, Performance and Business Planning Manager  
Tel: 020 8313 4199 E-mail: [angela.buchanan@bromley.gov.uk](mailto:angela.buchanan@bromley.gov.uk)

Michael Watts, Senior Partnerships and Planning Officer  
Tel: 020 8461 7608 E-mail: [michael.watts@bromley.gov.uk](mailto:michael.watts@bromley.gov.uk)

**Chief Officer:** Bob Garnett, Interim Assistant Director (Education)

**Ward:** Boroughwide

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1. Reason for report

This report presents the Education PDS committee with the draft portfolio priorities for 2012/13 and the timescales for finalising the portfolio plans within the Education and Care Services department. It also includes a summary of performance against the education priorities within the 2011/12 Portfolio Plan for Children and Young People.

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2. **RECOMMENDATION(S)**

2.1 The Education PDS Committee is asked to:

- i. comment on the draft priorities and aims for the Education Portfolio for 2012/13 and the timescales for reporting;
- ii. note the progress that has been made against the priorities in the 2011/12 Children and Young People Portfolio Plan.

2.2 The Portfolio Holder for Education is recommended to:

- i. agree the 2012/13 priorities and aims for the Education Portfolio;
- ii. note the progress that has been made against the 2011/12 Children and Young People Portfolio Plan.

## Corporate Policy

1. Policy Status: Existing Policy: Building a Better Bromley
  2. BBB Priorities: Children and Young People, Excellent Council, and Supporting Independence
- 

## Financial

1. Cost of proposal: Not Applicable
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Education and Care Services department
  4. Total current budget for this head: The total budget for Education and Care Services department for 2012/13 is £134m net from the non-schools budget and £220,463 from the Designated Schools Grant.
  5. Source of funding:
- 

## Staff

1. Number of staff (current and additional): 1,276 non-school staff and 4,425 which are based in schools
  2. If from existing staff resources, number of staff hours: N/A
- 

## Legal

1. Legal Requirement: None
  2. Call-in: Applicable
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All residents of the Borough
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

#### Progress on the 2011/12 Portfolio Plan

3.1 The priorities within the Children and Young People Services Portfolio Plan for 2011/12 were aimed at “securing the best possible future for all children and young people in the Borough, including a clear focus on supporting the most vulnerable children and young people in our community”, underpinning the Building a Better Bromley – 2020 Vision theme of ‘children and young people’.

3.2 The priority outcomes for 2011/12 were:

- (i) The Children and Young People Portfolio successfully implements the organisational changes required to meet the new financial and policy landscape
- (ii) Children and young people enjoy learning and achieve their full potential
- (iii) Ensuring the health and wellbeing of children and young people, and their families
- (iv) Children and young people are safe where they live, go to school, play and work
- (v) Children and young people behave positively, take responsibility for their actions and feel safe within the Borough, and parents and carers take responsibility for the behaviour of their children
- (vi) Young people get the best possible start in adult life

3.3 A summary of performance against priority outcomes (i), (ii) and (vi) which relate to the Education Portfolio is provided in *Appendix A*. The Performance Monitoring 4th Quarter 2011/12 (also on the agenda) provides further details of performance against the key local and national basket of indicators.

#### Draft Priorities for the Education Portfolio for 2012/13

3.4 The Priority Framework summary (which is available at <http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=584&MId=4239&Ver=4>) provides the draft priorities and aims for 2012/13 for the Education Portfolio, alongside the draft priorities and aims for the Care Services Portfolio to illustrate the integrated nature of the Education and Care Services department.

3.5 The draft priorities for the Education Portfolio for 2012/13 are aimed at “supporting improved quality of life through encouraging high aspirations, maximising independence, promoting healthy lives, and protecting the most vulnerable”.

3.6 It is proposed that the priority outcomes and aims for the Education Portfolio for 2012/13 are:

Priority Outcomes	Aims
<b>Children and young people enjoy learning and achieve their full potential</b>	<ul style="list-style-type: none"> <li>• Redefine the local framework for school improvement - including teaching schools</li> <li>• Improve educational attainment in early years settings and schools, particularly:               <ul style="list-style-type: none"> <li>– between the lowest and highest attaining groups in the Early Years Foundation Stage</li> <li>– increasing the pace of improvement by the end of their Reception</li> </ul> </li> </ul>

Priority Outcomes	Aims
	<p>Year at school</p> <ul style="list-style-type: none"> <li>- narrowing the gap for children from low income families and their peers across all Key Stages</li> <li>- vulnerable groups</li> </ul> <ul style="list-style-type: none"> <li>• Improve attendance, especially in Primary schools</li> <li>• Ensure sufficient capacity of places in early years settings and schools, particularly within the Primary phase, to meet the Council's duties and responsibilities</li> <li>• Increase and enhance in-borough provision for children with disabilities and special educational needs, particularly residential placements for children with autism [jointly with the Care Services Portfolio]</li> <li>• Successfully implement the Special Educational Needs and Disabilities Green Paper Pathfinder Bid [jointly with the Care Services Portfolio]</li> </ul>
<p><b>Young people get the best possible start in adult life</b></p>	<ul style="list-style-type: none"> <li>• Support all young people in the transition from education to employment, further/higher education or training, particularly the most vulnerable</li> <li>• Support the transition of young people leaving care and moving into independent living, further/higher education, and employment</li> <li>• Support the transition of children with learning difficulties and/or disabilities from Children and Young People Services to Adult Services, and into independent living and employment</li> </ul>
<p><b>Children and young people behave positively, take responsibility for their actions and feel safe within the Borough, and parents and carers take responsibility for the behaviour of their children</b></p> <p>[jointly with the Care Services Portfolio]</p>	<ul style="list-style-type: none"> <li>• Reduce the number of first time entrants in the youth justice system and reduce levels of re-offending</li> <li>• Intervene early through integrated support to tackle challenging behaviour issues in early years settings and in schools</li> <li>• Enhance opportunities for positive activities for young people across the borough</li> <li>• Work with partners to reduce bullying, including cyber bullying, across the Borough, particularly when outside of school</li> <li>• Encourage children and young people to take responsibility for their actions within and outside of school, and work with parents and carers to support them in taking parental responsibilities</li> </ul>

3.7 These draft priorities will be shared with key stakeholders between June and July. The final Priorities Framework Action Plan presented to the PDS Committee's for Education and Care Services in September 2012 will also include the detailed actions that will deliver each of the priority outcomes with a summary of initial progress where relevant.

3.8 A further portfolio priority monitoring report will be circulated to members of both PDS committees in December. This report will summarise the progress made against the relevant actions in the first half of the year.

#### 4. POLICY IMPLICATIONS

4.1 The plan reflects the priorities of 'Building a Better Bromley – 2020 Vision'. Other policy implications are included within the substance of the plan.

## 5. FINANCIAL IMPLICATIONS

- 5.1 Funding for the priorities is through a number of sources, but mainly through the Dedicated Schools' Grant, Specific Grant and the Council's budget. Any funding implications arising from the priorities within the Plan will be the subject of separate reports to the Education PDS Committee and Education Portfolio Holder.

## 6. LEGAL IMPLICATIONS

- 6.1 There are no legal implications directly arising from this report. Any legal implications arising from the implementation of the various actions contained within the plan will be reported to the PDS Committee.

<b>Non-Applicable Sections:</b>	Personnel Implications
Background Documents: (Access via Contact Officer)	<a href="#">Report DCYP11075: Children and Young People Services Portfolio Plan for 2011-12</a>  Draft Portfolio Priorities Framework 2012/13 A3 version <a href="http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=584&amp;MIId=4239&amp;Ver=4">http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=584&amp;MIId=4239&amp;Ver=4</a>

## **Children and Young People Services Portfolio Plan for 2011/12: Summary of Performance against the Education Priorities**

### **Priority (i): The Children and Young People Portfolio successfully implements the organisational changes required to meet the new financial and policy landscape**

#### Academy programme

- Bromley has experienced a significant number of schools converting to Academy status with 16 secondary phase and 13 primary phase schools converting since September 2010.
- A programme of high quality sold services to schools is available to all schools and academies, co-ordinated to ensure a One Council approach. A review of all major services to assess the full cost recovery position has been completed, resulting in clear policy and budget management guidance to be implemented in 2012/2013.

#### Special Educational Needs and Disabilities Green Paper

- London Borough of Bromley notified that it had successfully achieved Pathfinder status (jointly with London Borough of Bexley) in September 2011.
- London Borough of Bromley is project managing the Education, Care and Health Plan. Streams of work established to include 8 workstreams.
- Funding secured from the Department's for Education and Health for 18 months in the first instance.

#### Growth pressures: Children with Special Educational Needs and Disabilities

- Volume and complexity of children with Special Educational Needs (SEN) and Disability entering the education system acknowledged through robust data collection.
- Expansion of places in specialist provisions in-borough progressing to meet complex needs and avoid costly out of borough placements.
- 'Invest to Save' plans in process to increase places for children with complex autism and challenging needs at two Bromley Special Schools. Extra places available from September 2012.
- Consultation on Short Breaks Statement undertaken between July and September 2011. A wide range of short breaks now commissioned and available for parents of children with a disability. These include Saturday clubs, and after school clubs. Hawes Down Centre for children with disabilities now in operation and developing further short breaks sessions.

## **Priority (ii): Children and young people enjoy learning and achieve their full potential**

### Raising the Participation Age

- Full information and briefings provided to school and College Senior Management.
- A *16-19 Commissioning Plan* is in place, and a local authority-based Raising of the Participation Age Strategy Group established with a remit to develop Strategic Plan for 2012/13. Clarity of roles of Youth Service/Data Teams/Commissioning Unit established.
- Review of data sources to inform strategic planning in *16-19 Commissioning Plan* in progress.

### Improving Educational Attainment

- School pupils in Bromley continued in 2011 to perform higher across the national curriculum than the national average

### Improving attendance

- The actions that have been implemented across the Borough has led to the rate of permanent exclusions exceeding the Bromley target; and targets for both secondary attendance and reduction in secondary persistent absence being exceeding
- It is important to note that although schools in the secondary phase are now academies, the London Borough of Bromley will still be assessed on the performance of Academies for exam results, attendance and exclusions

### Sufficiency and Capacity of Places

- An additional 7 forms of entry were in place at Primary phase for September 2011.

## **Priority (vi): Young people get the best possible start in adult life**

### Transition of young people from education to employment or further/higher education

- Strategies for identifying young people at risk of not progressing appropriately who would benefit from mentoring support have been put in place, with 97 mentors available, of which 26 are newly trained (20 April 2012). 53 have been matched to vulnerable young people and are working with them now. A further 24 of the bank are awaiting Youth Justice Board training to enable them to work with the Youth Offending Team.

### Transition of children with learning difficulties and/or disabilities from Children's Services to Adult Services

- Draft *Integrated Transition Strategy for Young People with Learning Difficulties and/or Disabilities* published for consultation (in collaboration with Adult Services). The Bromley Children and Young People Partnership Forum event in February 2012 offered an opportunity to involve the participation of users and professionals from across Bromley in the consultation of the draft Strategy.
- Independent travel training programmes pilot very successful with a number of young people travelling independently to Bromley Special Schools. Recruitment underway for new worker.

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Report No.  
ED12009

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Education Policy Development and Scrutiny Committee

**Date:** 12 June 2012

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** **BROMLEY YOUTH MUSIC TRUST: CONTRACT REVIEW**

**Contact Officer:** Paul King, Head of Bromley Youth Support Programme  
Tel: 020 8461 7572 E-mail: paul.king@bromley.gov.uk

**Chief Officer:** Kay Weiss, Assistant Director (Safeguarding and Social Care)

**Ward:** Boroughwide

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#### 1. Reason for report

1.1 The Local Authority's Music Service is delivered by the Bromley Youth Music Trust (BYMT) which provides instrumental and vocal tuition, through schools and central activities, at the Music Centre in Southborough Lane. Initially, a contract between the Council and BYMT was for a three-year period from 1 April 1994 to 31 March 1997. This was renewed in 1997 for a ten year period to provide financial stability for the Trust. The Executive approved a new contract with BYMT for provision of music services, for a further ten years from 1 April 2007. At their meeting of 26 May 2010, following a triennial review of the performance of the contract, the Council's Executive approved the continuation of a contract with Bromley Youth Music Trust (BYMT) for the delivery of the Music Service.

1.2 This report provides:

- (a) an Annual Review of the performance of the BYMT contract beginning at paragraph 3.8;
  - (b) information in paragraph 3.32 on the activity undertaken by BYMT to recent changes in the level of Council funding;
  - (c) information in paragraph 3.23 on the Trust's response to the introduction of new arrangements for Central Government funding for Music Education.
- 

#### 2. RECOMMENDATION(S)

2.1 Members of the Education Policy Development and Scrutiny Committee (PDS) are asked to consider the report and note:

- performance of the BYMT contract during 2011/12;
- the plans of BYMT in response to current economic constraints;
- BYMT's successful application to secure funding for Music Education from the DfE.

## Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Children and Young People:
- 

## Financial

1. Cost of proposal: Not Applicable:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Youth Support Programme
  4. Total current budget for this head: £362,100
  5. Source of funding: Council Tax and Revenue Support Grant (£362,100):
- 

## Staff

1. Number of staff (current and additional): N/A
  2. If from existing staff resources, number of staff hours: N/A
- 

## Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
  2. Call-in: Applicable:
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 15,000 children and young people
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

#### Purpose of this Report

- 3.1 This report is presented to comply with the requirements of London Borough of Bromley Financial Regulations, specifically that:
- (i) for all contracts with a value higher than £1,000,000 or which are *High Risk*, an annual report must be submitted to the *Executive*;
  - (ii) where the *Total Value* of the contract exceeds £500,000, the *Officer* must make a written report to the relevant *Portfolio Holder* evaluating the extent to which the *Procurement* need and the contract objectives (as determined in accordance with Rule 5.2) were met by the contract. This should be done normally when the contract is completed. Where the contract is to be re-let, a provisional report should also be available early enough to inform the approach to re-letting of the subsequent contract and the authorisation requirements.
- 3.2 The Local Authority's Music Service is delivered by the Bromley Youth Music Trust (BYMT) which provides instrumental and vocal tuition, through schools and central activities, at the Music Centre in Southborough Lane. The Trust has been operating as a charitable company limited by guarantee since April 1994. The Council is represented on the Board of the Trust by a Councillor and Senior Officer on behalf of the Director of Education and Care Services, in a non-voting capacity.
- 3.3 Initially, a contract between the Council and BYMT was for a three-year period from 1 April 1994 to 31 March 1997 with an agreed specification. This was renewed in 1997 for a ten year period to provide financial stability for the Trust. The Executive approved a new contract with BYMT for provision of music services, for a further ten years from 1 April 2007. This new contract included provision for triennial reviews of the contract and annual review of funding to take account of the Council's overall financial position. The total value of the contract over ten years will exceed £6 million. Annual funding, until 31 March 2011, has been from two elements: Council funding and Standards Fund for Music Services. From 1 April 2011, the Standards Fund for Music Services has been replaced with a single Music Grant. This Grant combined the Music Standards Fund and Wider Opportunities elements of the Standards Fund. At their meeting of 21 February 2012 (DCYP12048) members of the Children and Young People Policy Development and Scrutiny Committee were advised that further changes in Government funding would be introduced with effect from 2012. These are detailed in para 3.23-3.31
- 3.4 Following a triennial review of the contract, at their meeting of 26 May 2010 the Executive approved continuation of the contract with the Bromley Youth Music Trust. However, the Executive, mindful of the financial context, sought efficiencies from the contract. These are detailed in para 5.3 - 5.4. Para 3.32 provides information on how BYMT is improving its efficiency and taking steps to increase revenue.

#### Service Specification

- 3.5 Under its contract with the Council, BYMT is required to provide a broad-based service to all schools, including the special schools and mainstream schools with units. The contract requires that the Trust:
- extends the range of musical opportunities for all children and young people, including those from different backgrounds, vulnerable and hard to reach groups;
  - ensures that access to the service is provided for pupils with special educational needs or impairment;

- has a clear policy statement on equal opportunities and access including the remission and reduction of fees;
- actively promote the Council's and the Trust's equal opportunities policy in partnership with schools, promoting race equality and access for those with disabilities;
- provide ensemble opportunities for all abilities; including, where appropriate, pathways along which learners may find their own level and make progress.

3.6 In working with schools, BYMT is expected to contribute to raising standards in music for all children and young people by providing:

- support for non-specialist Key Stage 1 and 2 teachers;
- demonstrations, workshops, festivals, and concerts;
- support for schools' music events;
- support for collaborative work between schools;
- support for youth support services;
- delivery of instrumental and vocal tuition at key Stage 2 as part of the Standard Funds "Wider Opportunities" music initiative.

3.7 BYMT is also expected to use reasonable endeavours to develop the service within the constraints of the resources made available by the Council, the DfE, other external funding bodies, and any resultant fee income. In addition, BYMT works in partnership with schools and academies, other Council youth support services and appropriate organisations operating within the Borough to:

- enhance the enjoyment and achievement in music education of all groups of children and young people within Bromley;
- identify ways in which its instrumental and vocal curriculum can support pupils' learning in the national curriculum for music and how learning in the classroom can support the development of instrumental and vocal skills;
- provide opportunities to develop pupils' skills through involvement in a coherent progression of musical ensembles/activities;
- ensure that access to the service is provided for pupils with special educational needs or impairment;
- help music staff in schools to extend, and make the most of, pupils' instrumental and vocal skills in classroom music lessons, school ensembles and the extended curriculum;
- stimulate a variety of music experiences in partnership with the local community, schools and other Local Authority and arts organisations.

### **Annual Review of Contract**

3.8 Compliance with the contract is monitored by Education and Care Services (ECS) in three ways. Termly meetings take place with the Principal and Head of Administration, examining performance against targets; reviewing highlights of the previous term; discussing current and planned performances, and checking compliance with fee remission and other policies. Periodic reviews by Internal Audit monitor the ECS Department's contract monitoring arrangements and keep an overview of the Trust's financial systems with no issues reported to date. The Council is represented on the Trust Board in a non-voting capacity by an elected Member (currently Councillor Kate Lymer) and the Head of Bromley Youth Support Programme as nominee of Education and Care Services. The relationship between the Council and the Trust is based on a longstanding partnership arrangement.

- 3.9 In most cases, the Trust continues to meet and exceed targets set for it under the specification, providing positive activities for a large number of children and young people in the Borough (see **Appendix 1**). BYMT continues to be successful in broadening access to musical opportunities, while continuing to maintain the highest standards in its core work of individual and group tuition. Many of its ensembles continue to win national and international competitions, which have enhanced the reputation of the Borough within this country and abroad. In 2011/12, BYMT has enjoyed an outstandingly busy if challenging year with a number of developments and special events, highlights of which are mentioned below.
- 3.10 Between 7 and 10 April 2011, Bromley Youth Symphony Orchestra visited Neuwied, and performed two concerts, in the presence of both the Mayor of Bromley and the Oberbürgermeister of Neuwied. One performance was at a local school for children with SEN and the other in Neuwied's main concert hall, in front of a packed house, who gave a standing ovation.
- 3.11 Four BYMT groups were invited to play at the National Festival of Music for Youth in Birmingham. In the autumn term, 40 Flutes (BYMT's Flute Choir) were selected to perform at the National Primary Schools Proms at the Royal Albert Hall and Big Phat Brass (a 10 piece brass ensemble) in the main Schools Proms, also at the RAH. There was not one other ensemble from any other London music service to be seen, either at the National Festival or at the Royal Albert Hall.
- 3.12 In September 2011, BYMT held an Open Day at the Centre to encourage young children to take up an instrument or learn to sing and BYMT's Busking Band visited Riverside Special School, where some of the children were given the opportunity to conduct. The Band also visited several other primary schools.
- 3.13 In December, Bromley Youth Concert Band shared its annual Christmas Concert at St George's Beckenham, together with the BYMT Adult Choir and the Band of the Welsh Guards, Director of Music Lt Col Stephen Barnwell.
- 3.14 The 2012 spring term has been memorable because BYMT has access to the new facilities at Langley Park School for Boys. From January, Saturday Strings, Concert Orchestra and Symphony Orchestra have all been rehearsing there each Saturday morning during term time. BYMT gave its first set of concerts, culminating in a performance by Bromley Youth Symphony Orchestra, to which many distinguished guests were invited. The new performance space is superb, both in acoustic and ambience.
- 3.15 On 7 February, more than 30 of BYMT's most advanced players were invited to perform side by side with the London Philharmonic Orchestra in the Royal Festival Hall as part of a schools' concert. Just under half the LPO players left the stages and the young BYMT musicians took their places.
- 3.16 A few weeks later, Bromley Youth Chamber Orchestra and Bromley Youth Concert band gave a concert at St John's Smith Square, London and shortly after that were the 2012 BYMT Schools Proms held at Fairfield, Croydon. 48 Bromley Schools took part with more than 3000 children performing and their families formed a large part of the audiences at the three concerts.
- 3.17 Bromley Youth Concert Band had the honour of being invited to share the Gala Concert at the 2012 BASBWE South Eastern Festival with the Band of the Grenadier Guards on 24th March at Ravens Wood School. The British Association of Symphonic Bands and Wind Ensembles (BASBWE) is the national umbrella organisation.

## **Widening Access**

- 3.18 BYMT continues to run its Wider Opportunities scheme with considerable success. This is targeted at Year 3 pupils, although some schools prefer Year 4 pupils to participate in whole-class instrumental tuition. A wide range of instruments are offered, including African Drumming, Clarinet, Harmonica, Junk Percussion, Ukulele and Violin. During this year BYMT taught 3,426 children in this way (3,223 the year before). A further 1,563 were able to learn an instrument in continuation projects set up by BYMT. BYMT's 'Band on the Run' project for brass instruments was set up as a transition project between Wider Opportunities and individual/shared lessons. These are five week projects, where the costs are shared between BYMT, the parents and the school. During this last year, seven schools have participated in 'Band on the Run'.
- 3.19 Wider Opportunities classes in regular Bromley schools include every child with SEN, unless the school prefers them not to participate. It is not been possible to provide exact data as to how many children with SEN participate as BYMT is not permitted to have Unique Personal Number data and a number of schools do not provide the information. BYMT provides weekly Wider Opportunities classes at both Riverside and Marjorie McClure Special Schools, although these classes are open to children on any age who can derive benefit. Weekly instrumental tuition also takes place at these schools.
- 3.20 Progress has been made in setting up a Saturday morning music school in the Penge/Anerley district. James Dixon Primary School in Anerley has been selected as the best venue and has agreed to host the centre. Discussions are under way and it is hoped to set up this centre for September 2012, or as soon after as practicable for a pilot project. If the centre thrives, the next step will be to attempt a similar project in the Cray Valley.
- 3.21 The Trust is required to administer the Council's policy on Fee Remission in cases of hardship. This is to ensure that students in economic need are not barred from access to provision. Children of parents in receipt of Job Seekers Allowance or Income Support receive free lessons, instrument hire and group membership. In addition, pupils who do not qualify under these arrangements but are in economic need may apply under a bursary scheme. In 2011/12 205 pupils received support from this scheme. All applicants must be resident in the London Borough of Bromley and the child must attend a Bromley school. No child is refused assistance if the requested criteria are met.
- 3.22 The Trust staged an Easter holiday course for Children in Care to play Ukulele and is developing a programme of opportunities for these children to learn instruments and join BYMT groups. Discussions are also under way to provide regular opportunities for home schooled children.

## **Changes to Central Government Funding for Music Education**

- 3.23 At their meeting of 21 February 2012, members of the Children and Young People Policy Development and Scrutiny Committee were asked to note publication of the DfE's national plan for Music Education which introduces new funding arrangements to support Music Education (DCYP12028).
- 3.24 The national plan includes:
- a new national funding formula to make sure all parts of the country get fair funding for music on a per pupil basis, with a weighting for deprivation;
  - funding of £77 million, £65 million and £60 million confirmed for the financial years 2012/15. The majority of this funding is to be allocated to new Music Education Hubs, which from 2012 will deliver music education in partnership.

- 3.25 Guidance from the DfE is clear that the Department's expectation is that the Music Education Hubs will build on the work of existing local authority music education service. As the provider of Bromley's music education service, Bromley Youth Music Trust agreed to act as the lead partner in the Bromley Music Education Hub. The role fulfils the expectation within the current specification for the Bromley Music Education Service that the Trust will provide strategic leadership for the development of music education in Bromley.
- 3.26 The Trust has formed a Music Education Partnership Group to provide multi-agency expertise and challenge to the development and subsequent operation of the Hub. The Music Education partnership Group now also forms one of the sub-committees of the BYMT Governing Board.
- 3.27 The Music Education Hub's membership includes representatives from Bromley's Primary, Secondary and Special schools, Bromley Mytime, local Arts Council and the Local Authority.
- 3.28 BYMT, with the support of the Music Education Partnership Group and from the Council's BYMT liaison officer (Head of Bromley Youth Support Programme), was lead partner in the application to the Arts Council for Music Hub Funding.
- 3.29 The application process opened on 25 November 2011 and closed on 17 February 2012. On 4 May 2012, BYMT were advised that their application had been successful and that Government funding has been secured until 2015.

### **Changes to the Level of Council Funding**

- 3.30 Although music is part of the National Curriculum, the provision of a Music Education Service is discretionary and subject to review as necessary. When approving the continuation of the contract with BYMT in May 2010, the Executive did so on the basis that it would review the level of funding available to the contract should there be significant change in Local Government funding. The outcome of the Executive's subsequent review is described in para 5.2-5.4.
- 3.31 In view of these changes in the level of Council funding, a review of the level of service provided under the current service specification is to be undertaken in conjunction with an audit of music education in the Borough that the Trust is required to organise as a condition of the DfE Music Education Hub grant funding.

### **The Future Plans of BYMT in response to current economic constraints**

- 3.32 The BYMT is implementing the following funding strategy to mitigate against the impact of changes in the level of Council funding.
- Individual lesson fees (currently £28.20 per hour) will be increased above inflation. Increases to fees for first year of tuition are to be kept at a lower 'introductory' level.
  - Fees for Saturday morning (bands and orchestras) activities, fees have been raised by 33% in preparation for next year and are subject to further review.
  - Evening group fees are to increase above inflation. Fees for beginner groups will remain at a lower introductory level.
  - For lesson fees and group membership fees, consideration is being given to a scale of prices where a family has more than one child learning.
  - Consideration is being given to increasing prices for out-of-borough customers, but with regard to ensuring that increased fees relative to in-borough do not act as a disincentive to take up from a potentially expanding market.

- Concert hire costs will reduce as a result of the relocation of concert events to Langley Park School for Boys.
- Equipment transport costs to and from concerts will be lower as all equipment will be available at the new concert hall.
- Concert ticket prices will be increased above inflation, justified by the high quality of the new concert hall with its much better facilities and sightlines. Consideration is being given to introducing a family ticket to provide a discount for families with more than one child.
- The Trust is working to develop its paying audiences, especially for the most advanced groups such as BYSO, BYCO and BYCB.
- The Trust has an active Fundraising Committee and has introduced an Alumni Group called The Network.
- Fees paid by schools for BYMT's Primary Schools Adviser have been increased this year above inflation and will be increased again similarly.
- Fees charged to schools will increase again above inflation.
- New income-generating group activities (including an adult orchestra) are being devised and implemented.
- Sharing of promotional costs with other organisations, such as the Bromley Arts Council.
- Connections are being developed with out-of-borough schools currently including Coloma Convent School (Croydon), Crockenhill Primary (Kent) and Somerhill Preparatory Schools (near Tonbridge). The key objective is to recruit new pupils to BYMT groups.
- The Trust is working with the newly-established Music Education Partnership Group to identify additional sources of funding.
- In the longer term, the opportunity to sell into and share services with other boroughs will be developed to enhance the Trust's capacity to generate additional income to offset reductions in funding from the Council and from Central Government.

#### **4. POLICY IMPLICATIONS**

- 4.1 BYMT contributes to the 'Building a Better Bromley' strategy for children and young people in that it helps to widen the curriculum and raise achievement of children and young people and, in conjunction with Bromley Youth Support Programme (BYSP), provides positive activities for young people.

#### **5. FINANCIAL IMPLICATIONS**

- 5.1 In 2012/13 the Council's Grant to BYMT is £350,440.
- 5.2 DfE has introduced new arrangements for funding Music Education (para 3.23 – 3.29) and has announced funding allocations set out at Local Authority area level covering the period 1 April 2012 to 31 March 2015.

2012/13	£417,359
2013/14	£360,094
2014/15	£366,321



The funding has been allocated to Local Authority areas through a process of application. With the support of the Local Authority, the BYMT acted as lead partner in the application and direct recipient of the grant and was successful in its application.

5.3 At the Council's meeting of 28 February 2011, the Council took the decision to make a reduction in the level of Council funding to BYMT of £40k to be achieved by 2012/13 as a contribution towards overall savings that the Council is required to make in the light of the Government's Comprehensive Spending Review of November 2010.

5.4 At its meeting of 1 February 2012, the Executive recommended to the Council a further reduction in the level of Council funding to BYMT to be achieved as follows:

2012/13	£20k
2013/14	£40k

At the same meeting, the Executive recommended that further work be undertaken to achieve further savings over the next two years. The reduction was ratified by Council at its meeting on 20 February 2012.

5.5 In view of these changes in the level of Council funding, a review of the level of service provided under the current service specification will be initiated during this financial year.

5.6 As outlined in para 3.32, the Trust is implementing a strategy to mitigate against the impact of changes in the level of Council funding.

## 6. LEGAL IMPLICATIONS

6.1 A music service, such as BYMT, is discretionary. As an educational service, when recontracted in 2007 there was no requirement on the Council to put the music service out to tender under EU Regulations, although the outcome was advertised as required in the appropriate journals. In addition, the relationship with Bromley Youth Music Trust is in the nature of a partnership rather than a commercial contract, although the latter does include necessary safeguards to ensure that the Council's interests are protected, and these will be reviewed as appropriate. Similarly, reductions in the funding from the Council or other significant changes in Government funding arrangements will prompt a review of the service level provided under the current service specification.

<b>Non-Applicable Sections:</b>	Personnel Implications
Background Documents: (Access via Contact Officer)	DCYP12028 Changes to Central Government Funding for Music Education

## BROMLEY YOUTH MUSIC TRUST

## STATISTICS

## AUTUMN 2010 - SUMMER TERM 2011

<b>Indicator</b>	<b>Target</b>	<b>AUTUMN</b>	<b>SPRING</b>	<b>SUMMER</b>
Pupils regularly receiving tuition (termly)	5,000	4,766	4,656	4,451
Pupils participating in Bromley Schools Prom (biennially)	2,500	-	-	-
Pupils participating in other projects (annually)	2,500	4,596	4,730	4,419
Pupils hiring instruments	Actual	929	542	624
Pupils receiving remission for hardship	Actual	195	187	118
Pupils participating in central activities (termly)	1,200	1,249	1,319	1,377
Beginner pupils (termly)	400	814	297	196
Concert performances (annually)	50	20	17	34
Full-time teachers	Actual	16	16	16
Licensed Teachers	Actual	170	168	162
Teacher hours (termly)	18,000	17,241	17,027	16,532
Teacher hours on central activities (annually)	4,500	4,500	4,500	4,500
Schools using BYMT teachers (termly)	80	89	89	89

## BROMLEY YOUTH MUSIC TRUST

## STATISTICS

## AUTUMN 2011 - SUMMER TERM 2012

Indicator	Target	AUTUMN	SPRING	SUMMER
Pupils regularly receiving tuition (termly)	5,000	4,713		
Pupils participating in Bromley Schools Prom (biennially)	2,500	-	3,027	-
Pupils participating in other projects (annually)	2,500	4,406	4,436	
Pupils hiring instruments	Actual	534	534	
Pupils receiving remission for hardship	Actual	150	181	
Pupils participating in central activities (termly)	1,200	1,196	1,270	
Beginner pupils (termly)	400	1,514		
Concert performances (annually)	50	24	26	
Full-time teachers	Actual	16	16	16
Licensed Teachers	Actual	163	165	
Teacher hours (termly)	18,000	17,430		
Teacher hours on central activities (annually)	4,500	4,500	4,500	4,500
Schools using BYMT teachers (termly)	80	89	89	

Footnote: There have been small reductions in numbers of children participating in some activities between 2011 and 2012. This may be due to increased prices and exam/academic pressures from schools. However, the Trust has started a pupil/customer recruiting campaign and while the figure for beginner pupils Autumn 2011 was 814, the figure for Autumn 2012 is 1,514, a major increase. It is hoped that this will impact on group/central activities.

Some figures for the Spring term are not available at the time of compiling the report as not all staff registers have been returned. The Summer term is only partially under way but a noticeable increase in junior group membership has been evident.

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Report No.  
ED12008

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Education Portfolio Holder

**Date:** For Pre-Decision Scrutiny by the Education Policy Development and Scrutiny Committee on 12 June 2012

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** **SPEECH AND LANGUAGE AND OCCUPATIONAL THERAPY PROVISION FOR CHILDREN WITH STATEMENTS OF EDUCATIONAL NEED ACCESSING BROMLEY SPECIALIST EDUCATION PROVISIONS**

**Contact Officer:** Hilary Rogers, Service Manager (Joint Commissioning)  
Tel: 020 8776 3172 E-mail: hilary.rogers@bromley.gov.uk

**Chief Officer:** Bob Garnett , Interim Assistant Director (Education)  
Lorna Blackwood, Assistant Director (Commissioning and Partnerships)

**Ward:** Boroughwide

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#### 1. Reason for report

- 1.1 Bromley Local Authority has, in partnership with Bromley Primary Care Trust (PCT), been providing speech and language therapy provision and occupational therapy provision for special schools and special units borough wide for a number of years. The main contract for speech and language provision within the borough is held by the PCT and delivered by Bromley Healthcare CIC with an annual value of £1.2m and is not due to expire until 2016. In addition, the London Borough of Bromley (LBB) holds two contracts with Bromley Healthcare with a combined annual value of £310k (Speech & Language provision and the Inclusion Support Service). The LBB contracts are intended to provide additional capacity to provide speech and language support within special schools, special unit and mainstream school settings. The LBB contracts are due to expire on 31 July 2012.
  - 1.2 This report seeks authorisation to combine the two contracts with Bromley Healthcare CIC into a single contract and extend this contract for a further twelve months until 31 July 2013. It is intended that LBB and the PCT will work in partnership during the extension period to explore pooled funding arrangements for speech and language provision and to develop a detailed commissioning strategy to update the current specification for the service.
- 

#### 2. **RECOMMENDATION(S)**

- 2.1 **The Portfolio Holder for Education is asked to approve the twelve month extension for the combined contract with Bromley Healthcare.**

### Corporate Policy

1. Policy Status: Existing Policy: Children's Strategy 2012-2015
  2. BBB Priority: Children and Young People:
- 

### Financial

1. Cost of proposal: £310,538 per annum:
  2. Ongoing costs: £310,538 in 2013/2014 (subject to available funding) with Gateway review to be completed for future delivery in 2013/2014
  3. Budget head/performance centre: Special Educational Needs & Disability
  4. Total current budget for this head: £315,710
  5. Source of funding: Dedicated Schools Grant
- 

### Staff

1. Number of staff (current and additional): No LBB staff will be employed within the terms of the proposed contract.
  2. If from existing staff resources, number of staff hours:
- 

### Legal

1. Legal Requirement: Statutory Requirement: Education Act 1996 Section 14 - suitable provision for children with special educational needs
  2. Call-in: Applicable:
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Approximately 200 disabled children and young people (0-18 with Statements of Special Educational Needs (SEN), plus those being supported by the Inclusion Support Service without the need for Statements) currently use this service. It is expected that this figure will increase during 2012/13 due to the increasing incidence of children with complex Special Educational Needs within the local population and nationwide.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

### 3. COMMENTARY

- 3.1 The Education Act 1996, Section 14 places a duty on the Local Authority to secure appropriate Special Educational Needs (SEN) provision for pupils assessed as having this need, both for children having this need written into their Statement of Education Needs (Statement of SEN) and those assessed as requiring support without the need for Statement. The Local Authority has met this need in relation to speech and language and occupational therapy for children and young people by working in partnership with Bromley PCT.
- 3.2 Bromley PCT funds speech and language provision in the borough through a contract with Bromley Healthcare CIC, providing assessment and support at a range of settings including special schools and schools with units. The contract has an annual value of £1.2m and is due to run until 2016.
- 3.3 The London Borough of Bromley has funded additional capacity for speech and language provision through two contracts with Bromley Healthcare: a speech and language contract to fund additional capacity for delivery at special schools and schools with units; and an Inclusion Support Service to provide speech and language support to pupils within mainstream schools. Both contracts are due to expire in July 2012.
- 3.4 An appropriate level of speech and language therapy and occupational therapy acts as a preventative mechanism to support children and young people with SEN within Bromley schools. Failure to provide this can lead to costly alternative measures as parents seek Tribunal direction for their children to be placed in more costly educational provision to meet their speech and language needs. The provision of this service effectively offers cost avoidance in respect of increases in Out of Borough placements.
- 3.5 The local authority currently commissions Bromley Healthcare CIC to deliver speech and language and occupational therapy within the following school settings:-
- Glebe School (16 – 19) provision
  - Princes Plain KS2
  - Pre School Sensory Support Service (Griffins)
  - Hayes SPALD
  - Alexandra Unit
  - Riverside Beckenham
  - Darrick Wood Griffins and Secondary Deaf Centre
  - Raglan SPALD
  - SPEACS and Phoenix Classes
  - Burwood School
  - Crofton Class 20
  - Marjorie McClure (Communication and augmentative Technology Service)
  - Mainstream schools where children are supported by the Inclusion Support Service or where there has been a tribunal direction
- 3.6 In considering the procurement strategy for the contracts that are due to finish in July 2012, a project group consisting of officers from the London Borough of Bromley and Bromley PCT has been set up to review the provision. The project group has recommended that, subject to consultation and approval:
- the service should be jointly commissioned between LBB and PCT to provide a single rationalised service;
  - further exploration should be made in combining the respective funding streams into a pooled budget, with PCT as the lead commissioner via a Section 256 agreement;

- a commissioning strategy for Speech and Language provision be fully developed to inform an updated joint specification for this provision from 2013/14 – the commissioning strategy to include an updated Needs Analysis, Resource Mapping and gap analysis and a clearer definition of the intended outcomes of the provision and how this will be monitored;
- in addition, the project group recognised the potential policy implications of the SEN Green Paper 2012 which will inform the specification for this service going forward.

3.7 Therefore it is proposed to extend the current contract with Bromley Healthcare for a further twelve months to allow the implementation of a pooled budget approach from August 2013 onwards, with a revised and updated specification based on a commissioning strategy to be finalised over the next six months. At the same time, the Inclusion Support Contract will be combined with the main Speech and Language contract so that it is also extended for a further year.

3.8 An extension option is available to the current contracts as per the London Borough of Bromley Contract Procedure Rules 23.7.3 which allows for a single extension of up to one year subject to appropriate approval from the Director of Resources, the Finance Director and the Portfolio Holder where the value of the extension is greater than £100k.

#### **4. POLICY IMPLICATIONS**

4.1 Education and Care Services, SEN & Disability Service, is currently auditing the number of children and young people with SEN who are accessing Out of Borough services, with a view to increasing in borough school provision which in turn is intended to reduce out of borough education expenditure. An appropriate level of speech and language and occupational therapy within in-borough school provision is regarded as key to ensuring a reduction in out of borough school placements.

4.2 Education and Care Services, Inclusion Support Service is rolling out a programme of inclusion support within mainstream schools without the necessity for children to have a Statement of Educational Needs. This programme requires input for speech and language therapy. It represents significant cost savings to the Local Authority in terms of officer time not being spent on preparation and issuing of Statements.

4.3 The policy implications of the Special Educational Needs Green Paper 2012 will be considered as part of the commissioning review of the service with a revised specification to be developed.

#### **5. FINANCIAL IMPLICATIONS**

5.1 Funding for 2012/13 is available through existing budget provision.

5.2 The request for an extension is in line with the Financial Regulations and Contract Procedure Rules which allow for a single extension to be applied for up to twelve months, subject to approval.

#### **6. LEGAL IMPLICATIONS**

6.1 Paragraph 3.1 outlines the duty on the Local Authority to provide appropriate support to children with SEN.



**7. PERSONNEL IMPLICATIONS**

7.1 None. There will be no staff employed by LBB within the terms of the proposed contract and no TUPE obligations.

<b>Non-Applicable Sections:</b>	N/A
Background Documents: (Access via Contact Officer)	

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## **Annual Report of the Children and Young People Policy Development and Scrutiny Committee 2011/12**

### **Reason for Report**

This Annual Report on Policy Development and Scrutiny actions by the above Committee will be considered by the Executive and Resources Policy Development and Scrutiny Committee on the 14<sup>th</sup> June 2012, before submission of the said report to full Council on 25<sup>th</sup> June 2012. The PDS Committee is asked to consider and approve the Annual Report for Children and Young People Policy Development and Scrutiny as a reflection of the work carried out throughout the 2011/12 municipal year.

### **Recommendation**

The PDS Committee is asked to consider and approve the attached draft Annual Report, which is a reflection of the work programme carried out by the Children and Young People Policy Development and Scrutiny Committee throughout the 2011/12 municipal year, for inclusion in the Annual Report of the Council's Policy Development and Scrutiny activity.

### **Commentary**

It is a requirement of the LBB Council's Constitution that an Annual Report on Policy Development and Scrutiny activity is presented at full Council. Such an overarching report is being prepared for the Council meeting of 25<sup>th</sup> June 2012. Prior to this Report being presented, the Executive and Resources Policy Development and Scrutiny Committee will consider the report including the work of each Policy Development and Scrutiny Committee at its meeting on 14<sup>th</sup> June 2012.

The Chairman has prepared a draft Annual Report which reflects the work done by the Children and Young People Policy Development and Scrutiny Committee set against the Committee's work programme. The Report also reflects the pre-decision scrutiny of reports to the Portfolio Holder for Children and Young People during the 2011/12 municipal year.

### **Policy Implications**

Currently each Policy Development and Scrutiny Committee is a mirror to one Council Portfolio; this includes that portfolio associated with Children and Young People. It should be noted that Policy Development and Scrutiny Committees have no decision making capacity within their constitutional framework, however the Committees play a significant role in scrutinizing the work of the Executive and the individual portfolio

holders actions. The Committee should be seen to advise the Portfolio Holder, the Executive as a whole and the Council on issues such as service delivery, budgets and policy.

### **Legal Implications**

The Policy Development and Scrutiny Committees fulfil the functions conferred by Sections 21 and 32 of the Local Government Act 2000.

**Children and Young People**  
**Policy Development and Scrutiny Committee,**  
**Draft Annual Report 2011/12**

Chairman - Councillor Stephen Wells

Vice Chairman – Councillor Diana MacMull

**Introduction**

The services provided by the CYP Portfolio and Department have implications for all of the Borough's some 73,000 children, young people and their families. It also has implications for children who attend Bromley schools and colleges, but who live outside of the Borough. The range of often directly targeted and universal services provided is extensive, complex in nature and highly diverse. Specific support is offered in the areas of Special Educational Needs (SEN) provision, disabled children, children's social care and in particular Children in Care, school improvement and services for children in danger of becoming disengaged and disaffected.

The Children and Young People PDS Committee is designed to reflect as many of the above aspects of the Department/Portfolio's work as possible, including the wider community interests. In addition to the Members of the Committee, various co-opted representatives from a wide spectrum of interests in young people ensure there is a strong experience base to influence the PDS role for the Portfolio.

**Policy Development and Scrutiny**

In all some eight scheduled formal meetings of the Committee took place during the municipal year May 2011 to April 2012. No additional meetings were held. These formal meetings as well as considering its own agenda also included the pre-scrutiny of CYP Portfolio Holder reports. The Committee was focused on the ongoing priorities set for the Portfolio as a whole in the committee Work Programme.

The CYP PDS Committee fulfils its function as a PDS by:

A consideration of the CYP priorities (above) which are included in the Council's Building a Better Bromley performance plan and the CYP Partnerships Strategic Plan, with the progress of the work being measured against this plan. In response to these priorities the CYP PDS Committee considered the issues in Appendix A (attached) during the Municipal year 2011-12.

## **CYP Budget**

In order to ensure that funding levels within CYP are continually aligned with Policy and with Departmental and Council Strategy, the CYP PDS Committee received regular Budget Monitoring Reports. Particular note was made of variations in budget areas of both the Schools and the Non-School expenditure and the reasons for the variations and any remedial actions necessary by the Department to bring spending back in line with the approved Budget spend limitations. Particular areas continually monitored were in relation to increasing pressure on the budget as well as the demands of children with SEN and Social Care. This pressure is unlikely to be reduced in the short term; however every effort is being made to reduce the growth impact on the CYP budget of these two areas of provision.

The CYP PDS Committee continued to monitor throughout the year the impact of Government decisions and announcements regarding reductions in funding and efforts to mitigate the impact of same.

Those schools with deficits and deficit recovery plans were monitored throughout the year.

The impact of changes to the Area Based Grants continued to be seen.

Continued efforts at cost reductions within the Department were monitored both in response to Government funding changes and the needs of LBB to reduce its costs. (See 2010/11 PDS Annual Report)

## **Commissioning**

All whole life contracts in excess of £50K were examined by the PDS. The PDS also looked at an annual report at the broad commissioning intentions of the CYP service. Note this year was particularly made of the continuing rise in costs of spot purchasing of placements of Looked after Children and Children with SEN.

## **Recruitment and Retention of Children's Social Work Staff Strategy**

This strategy was put in place in 2010 and reviewed in 2011. It was intended to secure a stable children's care workforce and reduce costs by reducing numbers of agency staff as well as manage increasing referral numbers and overall caseloads. The strategy has begun to deliver, as seen in better recruitment success, better retention and overall service costs. The 'Grow your Own' scheme continues to flourish.

## **Government Policy Changes**

The Committee received regular reports on changes to Government Policy with regard to education and children's services as they impacted Bromley, including the 2011 Education Bill, the Munro Review of Child Protection and the Academies program

## **External Inspections of CYP Services**

A number of external inspections of the CYP services were carried out during the year including an Ofsted inspection which concluded that Children's Services were performing well. A similar inspection by the Youth Justice Board on the Youth Offending Team came to a very pleasing similar conclusion.

## **Member Working Parties**

The CYP PDS held a series of meetings of the Executive and PDS Member Working Parties focusing on operational issues and detailed scrutiny of key issues.

### **Executive Working Party – Special Educational Needs (SEN)**

This working party meet some 4 times during the year and considered SEN strategy, in particular looking at ways to offset the high costs of out-Borough SEN placements and associated transport. In this the working party looked at the development of provision for target groups and the initiation of Invest to Save schemes; improving the provision of respite care and supporting families in a more holistic way. In 2011, new contracts were put in place for SEN Transport resulting in modest costs savings. Some 850 children are entitled to statutory SEN Home to School Transport.

The working party discussed provision within the Borough for secondary school pupils with ASD including discussions around a new provision in Borough as well as provision within the mainstream school sector. Numbers of children with high order ASD are continuing to rise at the Phoenix Centre.

The working party monitored the impact of rising numbers of children with statements via the SEN and Disability Service budgets, and their adverse impact on that budget; also the increasing complex needs of many children contained within the statements. These few increasing complex needs statements have a disproportional impact on this budget line, but was addressed via Dedicated Schools Grant and central contingency funds.

### **Executive Working Party – Safeguarding and Corporate Parenting.**

This working party met five times during the year in order to oversee key areas of Children's Safeguarding and Looked After Children via the Children's Social Care Charging Policy, the Social Care and Safeguarding Improvement Plan, various post

Ofsted inspection Action Plans and the Recruitment and Retention Implementation Strategy.

The working party noted the continuing pressure on Children's Social Care Services, part of a long term trend impacting initial contacts, referrals, initial and core assessments, Child Protection Orders and admissions to care - numbers all continuing to rise. It was noted that these processes timescales stubbornly remained above expected though often arbitrary norms. The complexity of need seen in many of these children also increased. Numbers of Foster Placements, Residential Care Placements and children subject to Child Protection Orders all rose sharply. The working party noted the success of policies put in place to address and manage these workloads.

The working party continued to work with the Children in Care Council and look at issues directly related to the needs of Children in Care. This relationship continues to grow and the Council continues to expand its activities.

Foster care and payments to foster carers was discussed by the working party, in particular recruitment of foster carers and the reduction of dependency on expensive, agency foster carers. The new payment scheme to foster carers was examined and a number of options discussed to increase the emphasis on payments being made to experienced foster carers who take on the more challenging children.

### **Primary School Development Plan Working Party**

This working party met twice in the year to scrutinize the initial and the subsequent Primary School Development Plan. The working party looked at strategic planning for primary school provision across the Borough. The working party noted the continuing increase in the demand for Reception class places through at least 2015 and noted that as well as the need for some schools to permanently increase their PAN numbers, other schools would continue to be asked to accommodate 'bulge years'. In addition some 8 forms of entry would be required (240 places) concentrated in the northern strategic planning areas. Proposals were made in respect of each of the nine strategic planning areas, resulting in increases in numbers, or standstill.

### **Performance Monitoring working Party**

This working party has met twice in the year and determined those performance monitoring targets that would continue to be presented. It was also determined frequency Performance data would be presented. Subsequently the working party met again to discuss the continued monitoring and presentation of National targets as Local targets and to better determine the desired specific and percentage target criteria of reported performance targets.



**Call-Ins.** One call-in was made during the municipal year regarding the allocation of Seed Challenge funding. This call-in was withdrawn before it was considered by the PDS Committee.

**Audit.** Three items refereeing to Burnt Ash Primary School, Tubbenden School and to the Highway School have been referred from the Audit Sub Committee. All three matters are Part Two items and those related to Burnt Ash and Highway School's have yet to be resolved.

**Presentations.** The Committee has received no presentations this municipal year.

PERFORMANCE MONITORING

PROPOSED SET OF PERFORMANCE MONITORING INFORMATION 2011/2012  
AND REPORTING FREQUENCY

SCRUTINY OF THE AGENDAS FOR THE MEETINGS OF BROMLEY CHILDREN  
AND YOUNG PEOPLE PARTNERSHIP BOARD

UPDATES ON COUNCIL'S FINANCIAL STRATEGY 2012/13 TO 2015/16

CAPITAL MONITORING

CONSULTATION: DRAFT BROMLEY CHILDREN AND YOUNG PEOPLE'S  
PARTNERSHIP CHILDREN'S STRATEGY FOR 2012-15

FOSTER CARER PAYMENTS: INITIAL CONSULTATION WITH THE CYP PDS  
COMMITTEE

CHILDREN AND YOUNG PEOPLE FORWARD ROLLING WORK PROGRAMME  
2011-12

YOUTH OFFENDING TEAM: CORE CASE INSPECTION OF YOUTH OFFENDING  
WORK BY HER MAJESTY'S INSPECTORATE OF PROBATION

DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT INITIATIVE:  
TACKLING TROUBLED FAMILIES

The CYP-PDS Committee also considered the following Items under Part 2

EXTENSION OF CONTRACT FOR CATERING AT THE BROMLEY EDUCATION  
DEVELOPMENT CENTRE

REFERENCE FROM THE IMPROVEMENT AND EFFICIENCY SUB-COMMITTEE:  
BROMLEY CHILDREN AND FAMILY SERVICE AND SPECIAL EDUCATION NEEDS  
AND DISABILITY

KEY PERFORMANCE INDICATOR AND BUDGET MONITORING

Decisions of the Portfolio Holder and the Executive being pre-decision  
scrutinized by the committee. The Portfolio-Holder following scrutiny by the CYP  
PDS made decisions on the following issues during the municipal year 2011-12:

UPDATES ON THE RECENT GOVERNMENT REFORM DEVELOPMENTS  
INCLUDING THE ACADEMY PROGRAMME

CHILDREN AND YOUNG PEOPLE SERVICES PORTFOLIO PLAN FOR 2011/12

BRIEFING AND ACTION PLAN FOLLOWING THE OFSTED UNANNOUNCED INSPECTION OF REFERRAL AND ASSESSMENT SERVICES IN BROMLEY - APRIL 2011

SPECIAL EDUCATIONAL NEEDS TRANSPORT ASSISTANCE POLICY - OUTCOMES OF CONSULTATION.

CONSULTATION ON THE CHANGES TO THE ADMISSIONS CODE OF PRACTICE: BROMLEY'S RESPONSE

SPENDING BY PRIMARY, SECONDARY AND SPECIAL SCHOOLS IN 2010/2011

GOVERNMENT CONSULTATIONS ON FUTURE FUNDING FOR SCHOOLS & ACADEMIES

FINAL ACCOUNTS 2010/2011

MEMBERSHIP OF SCHOOL GOVERNING BODIES

CONSULTATION OUTCOMES: FUTURE USE OF YOUTH CENTRES

BRIEFING AND ACTION PLAN FOLLOWING THE OFSTED ANNOUNCED INSPECTION OF THE FOSTERING SERVICE IN BROMLEY - MAY 2011

PROPOSED FUNDING CHANGES RELATING TO CHANGES TO ADMISSIONS

UPDATE TO SCHEME FOR FINANCING SCHOOLS

CYP BUDGET MONITORING REPORT 2011/2012

CAPITAL MONITORING 2011/12

REVISED INSTRUMENT OF GOVERNMENT - CLARE HOUSE PRIMARY

CYP FORWARD ROLLING WORK PROGRAMME 2011/2012

CONSULTATION OUTCOMES: FUTURE USE OF CHILDREN AND FAMILY CENTRES CYP BEHAVIOUR SERVICE RESPITE PROVISION

INTEGRATED TRANSITION STRATEGY FOR YOUNG PEOPLE WITH LEARNING DIFFICULTIES AND/OR DISABILITIES

SCHOOLS FORUM CONSTITUTION

CHILDREN AND YOUNG PEOPLE SERVICES: STAFFING BUSINESS FUNCTIONS AND FUNDING

DRAFT 2012/2013 BUDGET

PERFORMANCE MONITORING: QUARTER 2 2011/12

THE SCHOOL FUNDING SETTLEMENT FOR 2012/13 - THE PUPIL PREMIUM AND DEDICATED SCHOOLS' GRANT: CONSULTATION OUTCOMES

RENEWAL OF LONG TERM SICKNESS SCHEME

CHANGES TO CENTRAL GOVERNMENT FUNDING FOR MUSIC EDUCATION

SCHOOL TRAVEL PLANS

CAPITAL MONITORING Q3 2011/12 AND ANNUAL CAPITAL REVIEW 2012 TO 2016

PROPOSAL FOR APPOINTMENT OF LOCAL AUTHORITY GOVERNORS TO: A) ACADEMY GOVERNING BODIES; AND,

B) LOCAL AUTHORITY MAINTAINED SCHOOLS RECONSTITUTING UNDER NEW REGULATIONS - SEPTEMBER 2012

OFSTED ANNUAL PERFORMANCE ASSESSMENT RATING OF BROMLEY'S CHILDREN AND YOUNG PEOPLE'S SERVICES 2011: IMPROVEMENT PLAN

REVIEW OF PRIMARY SCHOOLS' DEVELOPMENT PLAN: OUTCOMES

REVIEW OF THE RECRUITMENT AND RETENTION STRATEGY FOR CHILDREN'S SOCIAL WORK STAFF

YOUTH OFFENDING TEAM: CORE CASE INSPECTION OF YOUTH OFFENDING WORK BY HER MAJESTY'S INSPECTORATE OF PROBATION

STANDARDS OF ATTAINMENT IN BROMLEY SCHOOLS

THE SCHOOL FUNDING SETTLEMENT FOR 2012/13 - DEDICATED SCHOOLS' GRANT

ASSET MANAGEMENT PLANNING: SCHOOLS PLANNED MAINTENANCE AND SUITABILITY PROGRAMME 2012-13

ASSET MANAGEMENT PLANNING - POST COMPLETION REVIEW REPORTS

BASIC NEED PROGRAMME UPDATE REPORT 3

REVISED INSTRUMENT OF GOVERNMENT - MARIAN VIAN PRIMARY SCHOOL  
CHILDREN AND FAMILY CENTRES: PROPOSALS FOR THE FUTURE USE OF THE  
CENTRES

ADMISSIONS ARRANGEMENTS 2013-14

WEEKEND AND HOLIDAY SHORT BREAK PROVISION FOR DISABLED CHILDREN  
AND YOUNG PEOPLE: GATEWAY REVIEW

The Portfolio-Holder also made the following decisions following discussion in  
Part 2 of the CYP PDS Meetings

CHILDREN AND YOUNG PEOPLE: CONTRACTS 2011-12 (2)

THE HIGHWAY PRIMARY SCHOOL CAPITAL SCHEME: UPDATE REPORT

BROMLEY SCHOOLS IDENTIFIED AS A CAUSE FOR CONCERN

UPDATE 2: CONTRACT FOR THE PROVISION OF INFORMATION ADVICE AND  
GUIDANCE TO YOUNG PEOPLE

OUTCOME OF TENDERING FOR ADULT AND YOUNG PEOPLE SUBSTANCE  
MISUSE SERVICES

CHILDREN AND YOUNG PEOPLE SERVICES CONTRACTS REVIEW

THE PRIORY SCHOOL REQUEST FOR FUNDING TO SUPPORT COSTS IN  
RESPECT OF SUPPORT STAFF REDUNDANCIES ARISING FROM A SCHOOL  
BASED RESTRUCTURING

THE HIGHWAY PRIMARY SCHOOL CAPITAL SCHEME: UPDATE REPORT

ALIGNING POLICY AND FINANCE REVIEWS

EXTENSION OF CONTRACT FOR CATERING AT THE BROMLEY EDUCATION  
DEVELOPMENT CENTRE

REFERENCE FROM THE IMPROVEMENT AND EFFICIENCY SUB-COMMITTEE:  
BROMLEY CHILDREN AND FAMILY SERVICE AND SPECIAL EDUCATION NEEDS  
AND DISABILITY

INTERIM ASSISTANT DIRECTOR FOR EDUCATION - CONTRACT EXTENSION

BROMLEY WELCARE

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Report No.  
ED12011

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Education Portfolio Holder

**Date:** For Pre-Decision Scrutiny by the Education PDS Committee on 12 June 2012

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** EDUCATION FORWARD ROLLING WORK PROGRAMME 2012-13

**Contact Officer:** Kevin Gerred, Partnerships and Planning Officer  
Tel: 020 8313 4024 E-mail: kevin.gerred@bromley.gov.uk

**Chief Officer:** Bob Garnett, Assistant Director (Education)

**Ward:** Boroughwide

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1. Reason for report

- 1.1 The report provides a Forward Rolling Work Programme for the year ahead, based on items scheduled for decision by the Education Portfolio Holder and items for consideration by the Education Policy Development and Scrutiny Committee.
- 1.2 A Rolling Programme of Contracts/Service Level Agreements is also provided for scrutiny by the Education PDS Committee.
- 

2. **RECOMMENDATION(S)**

2.1 **Members of the Education PDS Committee are invited to comment on the:**

- (i) **Work Programme at Appendix 1;**
- (ii) **Contracts/Service Level Agreements listed at Appendix 2 and the proposal for future reporting.**

2.2 **The Education Portfolio Holder is invited to comment on the Work Programme at Appendix 1 and note its content.**

## Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
  2. BBB Priority: Children and Young People: To secure the best possible future for all children and young people in the Borough, including a clear focus on supporting the most vulnerable children and young people in our community.
- 

## Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: No specific budget head
  4. Total current budget for this head: £N/A
  5. Source of funding: Council's Base Budget
- 

## Staff

1. Number of staff (current and additional): N/A
  2. If from existing staff resources, number of staff hours: N/A
- 

## Legal

1. Legal Requirement: No statutory requirement or Government guidance:
  2. Call-in: Applicable
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for members of this Committee to use in controlling their ongoing work and scrutinising a rolling programme of contracts/service level agreements.
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: Not Applicable



### 3. COMMENTARY

#### 3.1 Work Programme

- 3.1.1 The Forward Rolling Work Programme at **Appendix 1** provides information on items scheduled for decision by the Education Portfolio Holder, items for consideration by the Education Policy Development and Scrutiny Committee and proposed information briefings for Members on which no decision is required.
- 3.1.2 The Work Programme provides a reference on future work and enables it to be amended in the light of future developments and circumstances.
- 3.1.3 The focus of Education PDS Committee work should be on (i) holding the Education Portfolio Holder to account, (ii) pre-decision scrutiny and (iii) policy development.

#### 3.2 Executive Working Party

- 3.2.1 There is one standing Executive Member Working Party focusing on Special Educational Needs.

#### 3.3 Contracts for CYP PDS Scrutiny

- 3.3.1 The Rolling Contracts Register has provided, at each PDS meeting, the following details on all Children and Young People Contracts with a whole life value of £50k or higher:
- Contracts Awarded – subsequent to those reported at the previous PDS Committee;
  - Status of Contracts ending within the next six months;
  - Status of Contracts ending within the next six to twelve months.
- 3.3.2 Following the merging of the CYP Department with Adult and Community Services (ACS) to form the Education and Care Services Department, the CYP PDS will now focus on Education while the ACS PDS will focus on Care (Adults & Children). As a result, the information provided on contracts to this PDS will cover Education related contracts only. Details are presented in Appendix 2.
- 3.3.3 In addition it is proposed that reporting on contracts is aligned between the respective PDS Committees. It is proposed that each PDS Committee will receive a regular six monthly report (January and July) outlining planned contract activity for the subsequent six months including detailing contracts due to expire within that time. In addition, the Portfolio Holder will be advised of contract awards via regular briefings, with individual reports on contract awards, exemptions and extensions reported to PDS as per the current requirements. Furthermore, the Executive and Resources PDS will continue to receive a report on all relevant contracts from the Contracts Register at each meeting with items referred to the relevant PDS as appropriate.

<b>Non-Applicable Sections:</b>	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	<ul style="list-style-type: none"><li>• Review of the Operation of Policy Development and Scrutiny Arrangements in Bromley – April 2005</li><li>• Scrutiny Toolkit – April 2006</li><li>• Report 'PDS Working Practices' – 17/5/07 Executive and Resources PDS Committee.</li><li>• Minute 5 – Executive and Resources PDS Committee, 17/05/07</li><li>• Minute 58 - CYP PDS 8/10/08</li><li>• Minute – 16/3/09 Full Council (decision regarding changes to Executive Decision Making arrangements, as a result of which there are no longer scheduled Portfolio Holder meetings).</li></ul>

## EDUCATION PDS WORK PROGRAMME

<b>Sold Services Select Committee Meeting of the Education PDS 17 July 2012</b>	
<b>Matters to be Considered</b>	
Sold Services	
Education Development Centre	

<b>Education PDS Meeting 11 September 2012</b>	
<b>Title</b>	<b>Notes</b>
(1) None	
<b>Items for Pre-Decision Scrutiny</b>	
(2) Membership of School Governing Bodies	
(3) Further Review of the Behaviour Service	
(4) Examination of Foundation Stage Profiles in Early Years Settings	Deferred from 12/6 meeting
(5) Declining Literacy in Early Years and KS1	
(6) Outcomes from Ofsted's Thematic Inspection of Safeguarding & Disabled Children	Joint report to Education/Care Services PDS
(7) Support for Under-Performing Primary Schools	Scheduled at draft agenda meeting 22/5/12
(8) Update from the SEN Executive Working Party	
<b>Policy Development and Other Items</b>	
(9) Education Work Programme – Future Items for the Education PDS Committee	
(10) Increasing use of Online applications	Scheduled at draft agenda meeting 22/5/12
<b>Information Items</b>	
(11) Academy Programme in Bromley: Update	Standing Item
(12) Education Policy & Legislative Changes: Update	Standing Item
(13) Performance Monitoring: 1st Quarter	Quarterly Report
<b>Part 2 Items</b>	
(14) None	

Education PDS Meeting 6 November 2012	
Title	Notes
<b>Portfolio Holder Presentations and Decisions</b>	
(1) None	
<b>Items for Pre-Decision Scrutiny</b>	
(2) Membership of School Governing Bodies	
(3) School Admissions Policy: Consultation	
(4) Outcomes from Member/Officer Primary & Secondary Place Planning Working Group	Scheduled as an outcome from the draft agenda meeting held on 22/5/12
(5) Consultation Outcomes: Proposal to Expand Churchfields Primary School	
(6) Consultation Outcomes: Proposal to Expand Riverside School	
(7) Update from the SEN Executive Working Party	
<b>Policy Development and Other Items</b>	
(8) Support for Under Achieving Groups of Children - Closing the Gap	Scheduled at draft agenda meeting on 22/5/12
(9) Education Work Programme – Future Items for the Education PDS Committee	
<b>Information Items</b>	
(10) Academy Programme in Bromley: Update	Standing Item
(11) Education Policy & Legislative Changes: Update	Standing Item
(12) Performance Monitoring: 2nd Quarter	Quarterly Report
<b>Part 2 Items</b>	
(13) None	

Information Seminar (Date in November 2012 to be confirmed)	
Matters to be Considered	
(1)	Looked After Children – The Role of the Virtual Head Teacher
(2)	Raising the Participation Age
(3)	SEN Strategy
(4)	School Places

**Education PDS Meeting 23 January 2013**

Title	Notes
<b>Portfolio Holder Presentations and Decisions</b>	
(1) None	
<b>Items for Pre-Decision Scrutiny</b>	
(2) Membership of School Governing Bodies	
(3) The School Funding Settlement for 2012/13, the Pupil Premium and Dedicated Schools' Grant: Authorisation to Consult on the DSG	
<b>Policy Development and Other Items</b>	
(4) Education Work Programme – Future Items for the Education PDS Committee	
(5) Effective Governance (Role of the Local Authority)	Scheduled at draft agenda meeting on 22/5/12
(6) Update from the SEN Executive Working Party	
<b>Information Items</b>	
(7) Update on Bromley Youth Council Manifesto Campaign Programme	
(8) Academy Programme in Bromley: Update	Standing Item
(9) Education Policy & Legislative Changes: Update	Standing Item
(10) Performance Monitoring: 3rd Quarter	Quarterly Report
<b>Part 2 Items</b>	
(11) None	

**Education PDS Meeting 19 March 2013**

Title	Notes
<b>Items for Pre-Decision Scrutiny</b>	
(1) Membership of School Governing Bodies	
(2) Draft Portfolio Plan 2012/13 priorities/aims (inc end of year performance report)	Joint report to Education/Care Services PDS
(3) Standards of Attainment in Bromley Schools 2012	
(4) Asset Management Planning: Education Capital Programme (Property)	This could be covered at the Budget Sub-Committee
(5) School Admissions Policy: Consultation Outcomes and Determination of Policy	
(6) Update from the SEN Executive Working Party	
<b>Policy Development and Other Items</b>	
(7) Annual Report of the Education PDS Committee 2012/13	
(8) Development of Free Schools - Update	
(9) Education Work Programme – Future Items for the Education PDS Committee	
<b>Information Items</b>	
(10) Academy Programme in Bromley: Update	Standing Item
(11) Education Policy & Legislative Changes: Update	Standing Item
<b>Part 2 Items</b>	
(12) None	

<b>Budget Sub-Committee – Dates to be Confirmed</b>	
<b>Title</b>	<b>Notes</b>
<b>Summer 2012</b>	
2011/12 Budget Closedown Report	Annual Report
ECS Budget Monitoring Report 2012/13	
<b>Autumn 2012</b>	
ECS Budget Monitoring Report 2012/13	
Draft 2013/14 Budget	Annual Report
Spending by Primary, Secondary & Special Schools in 2011/12	Annual Report
Asset Management Planning: Education Capital Programme (Property)	
Changes to Performance Data Evaluation	Scheduled at draft agenda meeting 22/5/12
<b>Spring 2013</b>	
ECS Budget Monitoring Report 2012/13	
The School Funding Settlement for 2012/13, the Pupil Premium & Dedicated Schools' Grant: Authorisation to Consult on the DSG	Annual Report
Dedicated Schools' Grant: Consultation Outcomes	Annual Report



**Education and Care Services (Education)**

**Rolling Contract Register and Contract Awards Report for Education Policy Development and Scrutiny Committee**

For the PDS Committee meeting on 12 June 2012

**SECTION 1:**

**Contract Awards detailing either new contracts or existing contracts that have been re-let where they were due to expire within the next six months (30 November 2012)**

No.	Details of Service and Award of Contract	Indicative Contract Value	Timescales	Procurement Method
<b>Children and Young People Senior Management Team</b>				
1.1	<p><b>Provision of Interim Assistant Director for Education</b></p> <p>This service provides a resource for the post of Interim Assistant Director for Education within Children and Young People Services. The service is provided by <b>Gatenby Sanderson</b>. The contract has been extended.</p>	<p>The whole life value of this contract is £130,077.</p>	<p>The contract commenced 31 August 2011 and will expire on 30 July 2012, following extension.</p>	<p>Approval to extend the contract was given by the Children and Young People Portfolio Holder following CYP PDS on 21 February 2012.</p>
<b>Specialist Support &amp; Disability Service</b>				
1.2	<p><b>Family Support and Advice for Families with Autistic Children</b></p> <p>A family support service for parents and carers of children and young people diagnosed with an autistic spectrum disorder. Support includes workshops, activities, information, family projects and ongoing one to one support.</p> <p>The contract, delivered by <b>Burgess Autistic Trust</b>, has been extended by one year.</p>	<p>This contract has an annual value of £35,000 with a whole life value of £70,000.</p>	<p>The contract commenced on 1 April 2011 and has been extended for a further year until 31 March 2013.</p>	<p>Approval to extend the contract was given by the Assistant Director Education, the Director CYP, the Director of Resources and the Finance Director.</p>

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No.	Details of Service and Award of Contract	Indicative Contract Value	Timescales	Procurement Method
1.3	<p><b>Specialist Childminding Network for Families with Disabled Children</b></p> <p>This service enables childminding provision exclusively for disabled children &amp; young people. The service provides co-ordinators who have detailed knowledge of all childminders on the networks and who deliver and facilitate training to ensure the individual needs of very complex children can be met within the childminder's home environment.</p> <p>The contract has been awarded to <b>Bromley Mencap via exemption.</b></p>	<p>The contract has an annual and whole life value of £85,000.</p>	<p>The contract commenced on 1 April 2012 and expires on 31 March 2013.</p>	<p>Approval to award the contract by exemption was given by the Assistant Director Education, the Director CYP, the Director of Resources and the Finance Director.</p>
1.4	<p><b>Buddying Service for Children and Young People with disabilities.</b></p> <p>Project allowing young people with a disability (aged 14+) with an opportunity to go out in their community with the support of a buddy of their own age, providing short breaks for parents/carers.</p> <p>The contract, delivered by <b>Bromley Mencap</b>, has been extended by one year.</p>	<p>Annual value of £29,330. Whole life value of £61,330.</p>	<p>The contract commenced on 1 October 2010 and has been extended for a further year until 31 August 2012.</p>	<p>Approval to extend the contract was given by the Assistant Director Education, the Director CYP, the Director of Resources and the Finance Director.</p> <p>The contract has been extended to the end of August 2012 to align with the contract held by ACS which also comes to and end in August.</p> <p>Following this, it is intended that both contracts will be combined into a single contract, providing a joined up service transitioning provision between young people and adults.</p>
1.5	<p><b>Weekend and Holiday Short Breaks for Disabled Children and Young People</b></p> <p>A service providing short breaks at the weekend, at half term holidays (including Christmas) and for the summer holidays. Provision is split between short breaks for young people on the autistic spectrum and/or with learning difficulties; and children with physical disabilities.</p> <p>The service is provided by <b>Riverside School</b>, a Bromley Council maintained special school, via a Service Level Agreement.</p>	<p>This agreement has an annual value of £238,405 with a whole life value of £498,405.</p>	<p>The Agreement commenced on 1 April 2012 and will expire on 31 March 2014.</p>	<p>Approval to award the contract was given by the Children and Young People Portfolio Holder following CYP PDS on 20 March 2012.</p>



**SECTION 2:**

**Current Status of Contracts Ending Within the Next Six Months  
(before 30 November 2012)**

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
<b>Learning &amp; Achievement</b>				
2.1	<p><b>'14-16' flexible provision</b></p> <p>This service provides alternative curriculum provision on behalf of schools. The service is funded by schools with the LA managing contract arrangements on their behalf.</p> <p>Contracts for the academic year 2011/2012 were awarded, via exemption or extension to the following providers, with variable contract values:</p> <ul style="list-style-type: none"> <li>• Bromley College vocational provision</li> <li>• Bromley Youth Music Trust</li> <li>• Education Development &amp; Assessment</li> <li>• NTS London</li> <li>• Springboard Bromley</li> <li>• TLT Academy</li> </ul>	<p>The overall range of contracts has an estimated annual value of £307K for 2011-2012 Academic year.</p> <p>The whole life value of the contracts (over two years) is estimated at £603K.</p>	<p>All contracts commenced on 1 September 2010 and were extended until 31 July 2012.</p>	<p>Formal approval for extension or award of contracts was given at the 14 July 2011 CYP PDS.</p> <p>Approval to award a range of new one year contracts will be presented at CYP PDS at the 12 June 2012 meeting.</p>
<b>Integrated Youth Support Service</b>				
2.2	<p><b>Advice and Guidance to Young People</b></p> <p>Statutory service to provide advice and guidance to young people.</p> <p>The service is delivered via a shared delivery agreement with the <b>Royal Borough of Kingston</b>.</p>	<p>The contract has an annual and whole life value of £143K.</p>	<p>The contract commenced on 1 July 2011 and runs to 31 March 2012.</p>	<p>Approval for arrangements for the delivery of this service was subject to scrutiny at CYP PDS and Executive.</p> <p>An extension to the current contract is in progress with approval to be sought from the Portfolio Holder at the next available CYP PDS.</p>

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
<b>Specialist Support &amp; Disability Service</b>				
2.3	<p><b>Speech and Language Provision in Schools</b></p> <p>The service provides Speech and Language Therapy and Occupational Therapy across Bromley Schools.</p> <p>The service is provided by <b>Bromley Healthcare Community Interest Company Ltd</b> via an exemption.</p>	<p>The value of the exemption for 2012/2013 is £80,943.</p>	<p>An exemption to continue the contract has been put in place covering the period 1 April 2012 to 31 July 2012.</p>	<p>The exemption was authorised by the Director CYP, the Director of Resources and the Finance Director.</p> <p>The procurement strategy is currently being reviewed by a project group, exploring the potential of joint commissioning arrangements with the PCT (now the Clinical Commissioning Group) – an extension to the current contract is proposed to allow the opportunity to explore this further and will be considered at the next available CYP PDS.</p>
<b>Children's Social Care Education</b>				
2.4	<p><b>Tutors for Looked After Children</b></p> <p>This service provides one to one tutoring support to Looked After Children. The service is currently provided by <b>Fleet Tutors</b>. The contract has been extended.</p>	<p>Year 1 actual value = £32,060</p> <p>Year 2 contract value = £55,000</p> <p>Whole life value = £87,060</p>	<p>1 October 2010 to 30 September 2011 – extended to 30 September 2012</p>	<p>Extension to current contract, authorised by Director CYP, Director of Resources and Finance Director.</p> <p>The service will be sourced through competitive tender, either through a three quotes basis or open competitive tender depending on proposed value of contract.</p>

## SECTION 3:

## Current Status of Contracts Ending Between Six to Twelve Months from the Date of this Report (before 31 May 2013)

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
<b>Strategy and Performance</b>				
3.1	<p><b>Voluntary Sector Support</b></p> <p>This service provides a communication and support network for local voluntary sector providers and acts as the representative voice for the sector in local strategic partnerships.</p> <p>The service is provided by the <b>Children and Families Voluntary Sector Forum</b>.</p>	<p>The contract has an annual value of £18,550 and a whole life value of £68,020.</p>	<p>The contract commenced on 1 April 2010 and is due to expire on 31 March 2013.</p>	<p>The future requirements for the service will need to be considered in light of the transition to the new Education and Care Services Department.</p>
<b>Learning &amp; Achievement</b>				
3.2	<p><b>Software Licences</b></p> <p>The Schools Information Management System (SIMS) is the management information system in use across schools in Bromley (and nationally) and in the LA. To operate the system requires a licence, purchased annually from <b>Capita Business Services Ltd</b>. The LA bulk purchases the licence on behalf of schools (at a cheaper rate than individual licence purchases), re-charging schools in full for the cost.</p>	<p>The annual value for licence renewal for the LA and on behalf of schools is £85,000.</p> <p>This figure is recovered in full from re-charging schools.</p>	<p>The annual renewal covers the period 1 April 2012 to 31 March 2013.</p>	<p>The annual renewal was authorised as an exemption with approval from the Director CYP, the Director of Resources and the Finance Director.</p>
3.3	<p><b>Catering at Education Development Centre</b></p> <p>Catering service for staff and attendee's at the Education Development Centre. This contract is awarded to <b>Principals Catering</b> via an extension to the current contract.</p>	<p>The contract has a notional value of £53,000 (made up from estimated income from catering sales, with a maximum fixed cost contribution of £5,454 from the LA).</p> <p>With the extension, the contract has an estimated whole life value of £107,000.</p>	<p>The contract commenced on 1 April 2011. It has been extended to 31 March 2013.</p>	<p>The extension was authorised by the Director CYP, the Director of Resources and the Finance Director. Final approval was given the by the CYP Portfolio Holder via the CYP PDS meeting of 21 February 2012.</p>

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
3.4	<p><b>IT Support at Education Development Centre</b></p> <p>Full time IT Technician support for all hardware, software and network requirements. This contract is awarded to <b>Structured Network Solutions UK Ltd</b> via an extension to the current contract.</p>	<p>The contract has an annual value for 2012/2013 of £27,040.</p> <p>The whole life value is £60,820.</p>	<p>The contract commenced on 1 April 2011. It has been extended to 31 March 2013.</p>	<p>The extension was authorised by the Director CYP, the Director of Resources and the Finance Director. This followed consultation with Corporate Procurement and Corporate IT as to whether the EDC needs could be met through the main corporate IT contract held with Capita.</p>

# Agenda Item 13

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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# Agenda Item 14

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of the Local Government Act 1972.

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# Agenda Item 15a

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of the Local Government Act 1972.

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# Agenda Item 15b

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of the Local Government Act 1972.

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